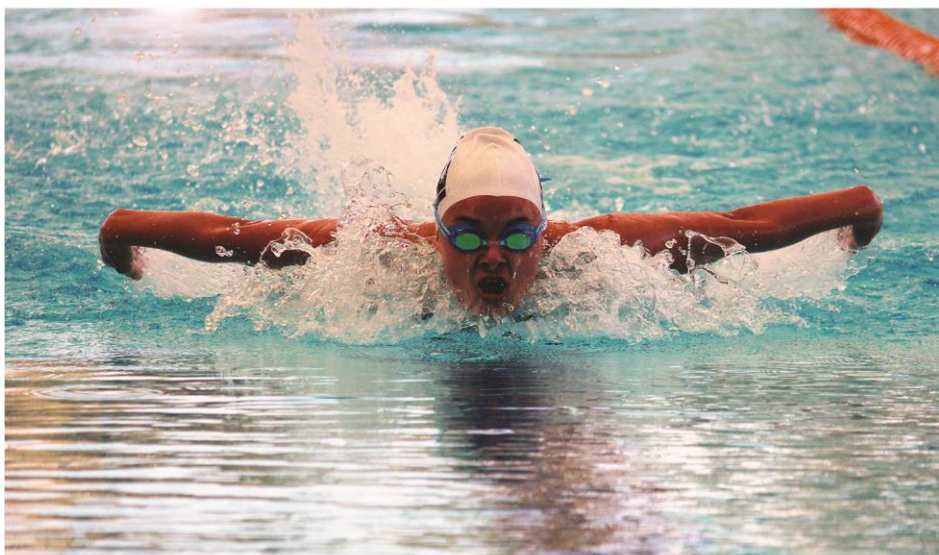




HAND

2018 BOOK

South Eastern Independent Schools Association







MESSAGE FROM THE CHAIR

Welcome to the 2018 year of sporting and cultural activities conducted by the South Eastern Independent Schools Association. (SEISA)

The SEISA association comprises the following schools

- Beaconhills College - Berwick Campus
- Beaconhills College - Pakenham Campus
- Gippsland Grammar
- Newhaven College
- St Paul's Anglican Grammar School - Traralgon Campus
- St Paul's Anglican Grammar School - Warragul Campus

SEISA boasts a rich legacy of sound leadership in the promotion and extension of sporting and cultural activities in an ever-widening sector of independent schools. It also provides Professional Learning and network opportunities for staff within the SEISA network.

As an Association, we cannot underestimate the importance of sport and cultural activities in the school curriculum. Apart from the benefits of physical and mental fitness, participation provides our students with opportunities for leadership and socialisation as well as the development of skills for handling success and failure. Other benefits include increased self-esteem, self-confidence, healthier body image and the reduced risk of chronic disease.

It has been a focus of SEISA to expose participants to the full value of sport, cultural and leadership activities, not just for the physical aspects, but also the social, cognitive and psychological advantages as students engage and strive towards peak fulfilment.

I would like to take this opportunity to acknowledge and thank Cobie Giliam for her exceptional support, commitment and professionalism as our SEISA Secretary over the past year and all the principals and coordinators of member schools for their vital contributions.

My best wishes to all participating schools for a successful and rewarding 2018.

Jenny Williams
Campus Principal
Beaconhills College Berwick
SEISA Chairperson 2017-18



CONTENTS

INTRODUCTION & AIMS	5
EXECUTIVE ROSTER	5
GENERAL REGULATIONS	6
STUDENT BEHAVIOUR STANDARDS / CODES OF BEHAVIOUR	8
TREATMENT OF INJURY / FIRST AID	11
HEAT POLICY	11
SCHOOLS COMPETITION COLOURS	14
PARTICIPATING SCHOOLS CONTACT DETAILS	16
SCHEDULE OF ACTIVITIES 2018	17
MEETING DATES 2018	19
CARNIVAL WINNERS RECORDS	20
TEAM SPORT COMPETITION WINNERS	21
SPORT EQUIPMENT SPECIFICATIONS	22
SWIMMING	23
CARNIVAL PROGRAM	25
BADMINTON	26
TABLE TENNIS	28
ATHLETICS	29
CARNIVAL PROGRAM	33
CROSS COUNTRY	34
SURFING	36
SPRING CARNIVAL - BOYS NETBALL CARNIVAL	39
SPRING CARNIVAL - VOLLEYBALL	41
SPRING CARNIVAL - GIRLS AFL CARNIVAL	43
SUMMER SPORT	45
BASKETBALL	46
CRICKET	47
SOFTBALL	48
TENNIS	51
FIXTURES – SUMMER 2018	53
WINTER SPORT	55
AFL FOOTBALL (BOYS)	56
AFL FOOTBALL – ORDER OFF / CHECKLIST	57
HOCKEY	59
NETBALL	61
SOCCER	62
FIXTURES – WINTER 2018	63

CULTURAL EVENTS	66
MUSIC, VISUAL ARTS	
MUSIC	67
VISUAL ARTS	69
CHESS, DEBATING, PUBLIC SPEAKING	
CHESS	70
DEBATING	71
PUBLIC SPEAKING	72
DANCE, THEATRE SPORTS	
THEATRE SPORTS	74
DANCE	75
RISK ANALYSIS REPORTS	
ATHLETICS (JUMPS)	77
ATHLETICS (THROWS)	78
ATHLETICS (TRACK)	79
BASKETBALL	80
CRICKET	81
FOOTBALL (AFL)	82
GOLF	83
HOCKEY	84
NETBALL	85
SOCCER	86
SOFTBALL	87
SURFING	88
SWIMMING	89
TABLE TENNIS	90
TENNIS	91
VOLLEYBALL	92
X-COUNTRY	93
ACCIDENT FORM	94
INCIDENT REPORT FORM	95



INTRODUCTION AND HISTORICAL SUMMARY

The South Eastern Independent Schools Association was officially formed in 2012, featuring five independent Schools in the South East of Melbourne, and Gippsland. These Schools consisted of Beacons Hills College (Berwick Campus), Beacons Hills College (Pakenham Campus), Gippsland Grammar, Newhaven College, and St Paul's Anglican Grammar School.

Competition officially commenced in 2013, with other Schools in the South Eastern 'growth corridor' invited to participate alongside the five established schools.



AIMS

The aim of the South Eastern Independent Schools Association is to provide competition in a number of activities, across both Sporting and Cultural fields, to the students of Independent Schools in the South East of Melbourne and Gippsland. These activities are arranged in order to cultivate friendship, goodwill, co-operation, courtesy and healthy competition amongst the participating schools. Good sportsmanship and respectful competition is encouraged at all times.



EXECUTIVE POSITIONS ROSTER

The following table indicates the roster for member Schools to provide the Chairman and Deputy Chairman of SEISA.

These appointments are made to cover a 2-year span.

Year	SEISA Chairman	SEISA Deputy Chairman
2013-14	Newhaven College	St Paul's AGS
2015-16	St Paul's AGS	Beacons Hills Berwick
2017-18	Beacons Hills Berwick	Gippsland Grammar
2019-20	Gippsland Grammar	Beacons Hills Pakenham
2021-22	Beacons Hills Pakenham	Newhaven College



GENERAL REGULATIONS

The South Eastern Independent Schools Association gratefully acknowledges the assistance of the Gippsland Independent Schools, in conjunction with the Association of Public Schools in the creation of these regulations. Competitions will be conducted in sports under the rules of the governing body in Victoria in each sport, except

- Athletics Victoria
- Basketball Victoria
- Hockey Victoria
- Netball Victoria
- Tennis Victoria
- Swimming Victoria
- Badminton Australia
- Cricket Victoria
- AFL Victoria
- Football Federation Victoria
- Victorian Softball Association
- Volleyball Victoria

Unofficial competitions may be held in other sports under the Rules of the governing body in Victoria in each sport as long as they do not conflict with anything hereafter.

1. The following regulations shall be absolutely binding on all of the SEISA Member Schools.
2. One month's notice must be given of any proposal to alter these regulations and no alteration shall be valid until it has been confirmed at a meeting of Sport and/or Cultural Coordinators.
3. A committee of one Sport Coordinator and one Cultural Coordinator from each School, appointed by the Principal of that School, shall control all inter-school contests. The Secretary/Executive Officer shall act as Chairperson, with meetings of each group to be held at least once during each term.

The SEISA Secretary, who is appointed by the Executive, shall convene meetings.

4. No student shall be eligible to take part in any inter-school contests, unless he/she is a bona fide pupil. A bona fide pupil is one who is enrolled at a SEISA member School. Exchange and visiting pupils are available to participate in SEISA competitions only if they are available for the entire competition and enrolled within the school for their length of stay at the School. If any student takes part in any inter-school contests in contravention of this rule, the school he/she represents shall forfeit all matches in which the student took part.
5. Students should be selected to play in a team corresponding to their correct Year level or age group, but they must only participate in one game on each match day. If a school is short on numbers, coaches can agree to vary these rules; however, the School who is forced to play students in more than one match will forfeit the game(s) and will not be eligible to receive winners' points for that game. The exception to this rule is for Senior teams, who may be comprised of lower year levels if the student is deemed capable of participating at Senior level. Senior teams will be deemed 'open' to the best and most capable students across all Secondary year levels. U/12 age divisions at major Carnivals will be restricted to Year 5 and 6 students only, as well as eligible Year 7 and 8 students.
6. All disputes or claims arising out of any contravention of any regulations governing sporting or cultural contests between South Eastern Independent Schools, or charges against individual competitors, shall in the first instance be referred to the Sport or Cultural Coordinators of the School lodging the dispute or claim by the Coach of the Team or competitor involved who shall also complete an **Incident Report Form**. This is to be done immediately following the completion of the competition.

This **Incident Report Form** is then to be forwarded to the offending School's Principal for action and must be submitted by no later than 3pm on the following Friday. A copy is also sent to the SEISA Secretary for noting purposes.

The allegedly offending School shall complete a written explanation of the action taken on the Incident Report Form and shall return it as soon as possible to the school lodging the complaint and to the SEISA Secretary.

7. At each SEISA inter-school competition, the host School shall distribute prior to, and collect back following the competition, a **Match Report Form** which will contain the results and details of the game, and any comments made by the umpires/referees in relation to it. These **Match Report Forms** shall initially be given to the Sport Coordinator who shall in turn, forward them on to the SEISA Secretary.
8. In all SEISA Finals matches, the host school is the school who finishes in top ladder position. They shall be responsible for distributing and collecting the Match Report Forms, and for any other duties which may arise at the particular venue. Venues for finals are determined by the final ladder position with the team finishing first having the option of hosting the final for that sport. Agreed neutral venues are to be used when schools do not have the 'best' venues for finals available to them. Host schools are responsible for first aid, equipment and umpires for the final match/es. Final matches resulting in a drawn result will play extra time as per the match guidelines.
9. **Blood Rule:** In the event of a 'Blood Injury' the game shall stop and the injured player removed from the field of play and replaced before play resumes. The injured player may return at any time once the bleeding has ceased.
10. The SEISA Secretary shall ensure that copies of these regulations are issued annually to all Schools. These regulations shall be checked and, if necessary, amended annually by the Sport and Cultural Coordinators Committees.
11. No School may make any concessions to any other School in the contravention of any of these regulations unless with the consent of the Sport and Cultural Coordinators Committees.
12. Overtime is not played during the fixture competition should games scores be drawn. Overtime will be played in final matches to ensure a result is reached, or in the case of Soccer and Hockey a penalty shootout will be played.
13. Forfeit points-scores. The following scores will be recorded in the event of a team forfeiting a game;

Sport	Forfeit Results
Hockey	5 : 0
Soccer	5 : 0
Netball	20 : 0
Basketball	20 : 0
Football	60 : 0
Cricket	100 : 0
Tennis	8 : 0
Softball	20 : 0

14. If a final is washed out and not able to be played, the winners will be allocated by the ladder position.
15. If a round game is cancelled due to weather or venue compliance, the result will be deemed a draw.



STUDENT BEHAVIORAL STANDARDS - OFFICIAL CODES OF BEHAVIOUR

Behavioral standards are very important in the structure and functioning of the South Eastern Independent Schools Association. A set of **Official Codes of Behavior** for Administrators, Players, Teachers, Officials, Coaches and Parents will be the set of rules under which all SEISA competitions will be played. In addition to these Codes of Behaviour, some specific behavioural standards are listed within the regulations of each sport.

Players are responsible for conforming to the spirit as well as the letter of the rules. Most of us can clearly distinguish between fair play and gamesmanship, or taking advantage of loopholes in the rules. The following comments are intended to assist other key stakeholders to avoid thoughtless and unintentional breaches of sportsmanship.

Team Captains. The home Captain should extend normal courtesies of a host of visiting teams.

Spectators

1. Whatever interferes with the orderly conduct of an event, or the comfort and freedom of others to watch and enjoy the event is not acceptable.
2. Spectators are encouraged to applaud good play by both sides.
3. There should be no streamers, either in rolls or bunches, banners, bugles, car horns or other noisy instruments.
4. There should be no cheerleaders or other exhibitions.
5. Areas used by spectators should be left litter free.

Coaches are expected to set example to others at all times and ensure that the spirit of the game and essence of the regulations are upheld.

Host Schools

Wherever competitions are conducted at school venues, it is recommended that the host School provides a staff to monitor and deal with spectator conduct.

Host schools are also expected to "Meet & Greet" visiting schools and escort them to Change rooms, competition venues etc.



CODE OF BEHAVIOUR | PLAYERS

- Play by the rules.
- Never argue with an official. If you disagree, have your captain, coach or manager approach the official during a break or after the competition.
- Control your temper. Verbal abuse of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable or permitted behaviours in any sport.
- Work equally hard for yourself and/or your team. Your team's performance will benefit, so will you.
- Be a good sport. Applaud all good plays whether they are made by your team or the opposition.
- Treat all participants in your sport, as you like to be treated. Do not bully or take unfair advantage of another competitor.
- Cooperate with your coach, team-mates and opponents. Without them there would no competition.
- Participate for your own enjoyment and benefit, not just to please parents and coaches.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background and religion.



CODE OF BEHAVIOUR | **PARENTS**

- Remember that children participate in sport for their enjoyment, not yours.
- Encourage children to participate, do not force them.
- Focus on the child's efforts and performance rather than winning and losing.
- Encourage children always to play according to the rules and to settle disagreements without resorting to hostility or violence.
- Never ridicule or yell at a child for a mistake or losing a competition.
- Remember that children learn best by example. Appreciate good performances and skilful plays by all.
- Support all efforts to remove verbal and physical abuse from sporting activities.
- Respect officials' decisions and teach children to do likewise.
- Show appreciation for volunteer coaches, officials and administrators. Without them, your child could not participate.
- Respect the rights, dignity and worth of every young person regardless of their agenda, ability, cultural background or religion.



CODE OF BEHAVIOUR | **COACHES**

- Remember that young people participate for pleasure and winning is only part of the fun.
- Never ridicule or yell at a young player for making a mistake or not coming first.
- Be reasonable in your demands on player's time, energy and enthusiasm.
- Operate within the rules and spirit of your sport and teach your players to do the same.
- Ensure that the time players spend with you is a positive experience. All young people are deserving of equal attention and opportunities.
- Avoid overplaying the talented players; the just-average need and deserve equal time.
- Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all players.
- Display control, respect and professionalism to all involved with the sport, including opponent's coaches, officials, administrators, the media, parents and spectators. Encourage players to do the same.
- Show concern and caution toward the sick and injured players. Follow the advice of a physician when determining whether an injured player is ready to recommence training or competition.
- Obtain appropriate qualifications and keep up to date with the latest coaching practices and the principals of growth and development of young people.
- Any physical contact with a young person should be appropriate to the situation and necessary for the player's skill development.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.



CODE OF BEHAVIOUR | **TEACHERS**

- Encourage young people to develop basic skill in a variety of sports and discourage overspecialisation in one event, sport or playing positions.
- Create opportunities to teach appropriate sports behaviour as well as basic skills.
- Give priority to free play activities, skill learning and modified sports over highly structured competition for primary school children.
- Prepare young people for intra and inter school competition by teaching them basic sport skills.
- Make young people aware of the positive benefits of participation in sporting activities.
- Keep up to date with coaching practices and the principals of physical growth and development.
- Help young people understand that playing by the rules is their responsibility.
- Give all young people equal opportunities to participate in administration, coaching, refereeing and playing.
- Support implementation of the National Junior Sport Policy.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.



CODE OF BEHAVIOUR | **ADMINISTRATORS**

- Involve young people in planning, leadership, evaluation and decision making related to the activity.
- Give all young people equal opportunities to participate.
- Create pathways for young people to participate in sport not just as a player but as a coach, referee, administrator etc.
- Ensure that rules, equipment, length of games and training schedules are modified to suit the age, ability and maturity level of young players.
- Provide quality supervision and instruction for junior players.
- Remember that young people participate for their enjoyment and benefit. Do not overemphasise awards.
- Help coaches and officials highlight appropriate behaviour and skill development, and help improve the standards of coaching and officiating.
- Ensure that everyone involved in junior sport emphasises fair play, and not winning at all costs.
- Give a code of behaviour sheet to spectators, officials, parents, coaches, players and the media, and encourage them to follow it.
- Remember, you set an example. Your behaviour and comments should be positive and supportive.
- Support implementation of the National Junior Sport Policy.
- Make it clear that abusing young people in any way is unacceptable and will result in disciplinary action.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.



CODE OF BEHAVIOUR | **OFFICIALS**

- Modify rules and regulations to match the skill levels and needs of young people.
- Compliment and encourage all participants.
- Be consistent, objective and courteous when making decisions.
- Condemn unsporting behaviour and promote respect for all opponents.
- Emphasise the spirit of the game rather than the errors.
- Encourage and promote rule changes, which will make participation more enjoyable.
- Be a good sport yourself. Actions speak louder than words.
- Keep up to date with the latest trends in officiating and the principles of growth and development of young people.
- Remember, you set an example. Your behaviour and comments should be positive and supportive.
- Place the safety and welfare of the participants above all else.
- Give all young people a 'fair go' regardless of their gender, ability, cultural background or religion.



TREATMENT OF INJURY / FIRST AID

SEISA policy is that wherever possible, St John's Ambulance, or an equivalent organisation, is to be in attendance at competitions that are conducted away from school venues.

HEAT POLICY

1. CONTEXT

- (a) Heat related illness and injury consequent upon exercise can be severe and in some cases fatal. The danger of heat related illness and injury must never be underestimated. Heat stress during exercise needs to be carefully managed.
- (b) The management of exercise during extreme heat is particularly important in the case of children and young adults (referred to as "children" throughout the policy and supporting documentation)
- (c) The management of elderly personnel who may be acting as officials is also particularly important.

2. DETAIL

Environments to which competitors are exposed will vary as will Individual responses to heat stress on the individual. It should be noted that there is a risk of heat related illness or injury at all temperatures, however, the risk is much greater at 30°C or above.

Ambient Temperature	Relative Humidity	Risk of thermal injury	Possible modifying action for vigorous sustained activity
15 - 20		Low	Heat illness can occur in distance running. Caution over-motivation.
21 - 25	< 60%	Low – moderate	Increase vigilance. Caution over-motivation.
26 – 30	< 50%	Moderate	Moderate early pre-season training intensity. Reduce intensity and duration of play/training. Take more breaks.
31 – 35	< 30%	High – very high	Limit intensity. Limit duration to less than 60 minutes per session.
36 and above *	< 25%	Extreme	Consider postponement to a cooler part of the day or cancellation.

* The weather report to be taken from the local weather station or 'willy weather' and the temperature and conditions are to be taken for the scheduled time of play. At 7.00 pm the night prior to the event the decision is to be made as to whether the games will proceed or be cancelled. Should play proceed it will then be conducted as per the heat policy guidelines as above.

- If the forecast is for catastrophic (code Red conditions) all play to be cancelled, all results deemed a draw.

It is important to understand the factors that may contributed to heat illness, which includes **heat exhaustion**, **heat stroke** and **dehydration**. What constitutes extreme conditions will vary depending upon:

- **ENVIRONMENTAL FACTORS**

- (i) The type of sport e.g. fitness based vs. skill based
- (ii) The venue utilised by the sport e.g. water based vs. field based or indoor vs. outdoor
- (iii) The duration and intensity of the activity
- (iv) The time of day during which the activity takes place
- (v) Humidity of the immediate environment
- (vi) Exposure to Solar Radiation

- **INDIVIDUAL RISK FACTORS**

- (i) Fitness levels of the athlete / official
- (ii) Age of the athlete / official
- (iii) Acclimatisation
- (iv) Hydration levels
- (v) Past history of heat stress (genetic factors)

It is difficult to predict precisely how an individual will respond to heat stress and how likely heat stress is to cause illness or injury in a particular sport. Where there is any doubt, on the basis of medical information provided by parents in relation to a particular individual, specialised medical advice should be sought.

- **MANAGEMENT OF ENVIRONMENTAL AND INDIVIDUAL RISK FACTORS**

Where possible, the factors contributing to heat stress should be managed by attending to:

- i. Event timing: altering the time of the event to take in the cooler part of the day
- ii. Reduce the length of the game
- iii. Ensure all players are well hydrated, prior to and during the event
- iv. Player rest and rotation
- v. Pre-cooling
- vi. Appropriate clothing
- vii. Use of shade, fans, ice, water etc
- viii. Acclimatisation to heat through appropriate training

- (d) **Signs of Heat-Related Illness or Injury**

- Common symptoms of heat-related illness or injury include (but are not limited to) fatigue, nausea, headache, confusion, light headedness, high heart rate, collapse, dry skin and/or pale skin colour (pale skin colour may occur with or without dry skin).
- If a child complains of feeling unwell during exercise or experiences any of the above symptoms, he or she should immediately cease activity and steps should be taken to assist the child to cool down (removal of unnecessary clothing, provision of drinks, move to a cool area with air-conditioning or a fan, spray with water, application of wrapped ice packs to the child's armpits and/or groin area). Under no circumstances should a child be permitted or encouraged to continue exercise.
- Medical advice should be sought promptly if the symptoms do not improve rapidly.
- Medical advice should always be sought immediately if a child collapses.
- If a child suffers heat-related illness or injury, a record should be maintained to assist in treatment and immediate and future management of the condition.

(e) Guidelines for Avoiding Dehydration (Sports Medicine Australia) General

Dehydration can occur in the winter months; however, the importance of addressing hydration is underlined in extreme heat.

- Children should not wait to feel thirsty as thirst may not be a reliable indication of fluid needs
- Cool fluids may be absorbed more rapidly than warmer fluids
- Children must avoid starting exercise when dehydrated -they should drink plenty of fluids prior to exercise
- If children do not like the taste of water they may well favour flavoured drinks such as "sports drinks" and low concentration cordial
- If children are well hydrated they should be able to pass a good volume of clear urine in the hour before exercise specific
- Encourage children to have their own water bottle that they are able to regularly refill to remind them of the need to drink regularly
- A reasonable guideline is the intake of 500ml an hour before exercise
- A reasonable guideline is the intake of 150ml every 15 minutes during exercise
- Children must be actively encouraged to take advantage of all breaks in play to take in fluids
- Students should be encouraged to drink liberally after exercise to ensure full rehydration

High intensity exercise in a hot environment, with the associated elevation of body temperature, can lead to heat illness. Heat illness in sport presents as **heat exhaustion** or the more severe **heat stroke**.

Heat exhaustion

- Characterised by a high heart rate, dizziness, headache, loss of endurance/skill/confusion and nausea.
- The skin may still be cool/sweating, but there will be signs of developing vasoconstriction (eg, pale colour).
- The rectal temperature may be up to 40°C and the athlete may collapse on stopping activity. Rectal temperature should only be measured by a doctor or nurse.

To avoid heat exhaustion, if people feel unwell during exercise they should immediately cease activity and rest. Further benefit comes if the rest is in a shaded area with some passing breeze (from a fan if necessary) and the person takes extra hydration. Misting or spraying with water can also help.



SEISA MEMBER SCHOOLS | OFFICIAL COMPETITION COLOURS

The following are the official colors of the sports uniforms worn by member schools when competing in all SEISA Inter-school competitions. Should it become evident that a clash of colors will occur when some member Schools are matched against each other, the two competing Schools shall agree on color changes that will result in each team being easily identifiable.

ATHLETICS/X-COUNTRY

SCHOOL	UNIFORM COLOURS
Beaconhills College (Berwick)	Yellow Singlet, Blue & White side panels, Navy Shorts
Beaconhills College (Pakenham)	Navy Singlet, Gold & White side panels, Navy Shorts
Gippsland Grammar School	Bottle Green Singlet, Black Shorts
Newhaven College	Sky Blue Singlet, Navy Shorts
St Paul's AGS (Traralgon)	Blue Singlet, Maroon & Gold stripes, Navy Shorts
St Paul's AGS (Warragul)	Blue Singlet, Maroon & Gold stripes, Navy Shorts

BASKETBALL

SCHOOL	UNIFORM COLOURS
Beaconhills College (Berwick)	Yellow Singlet, White side panel, Blue trim, Yellow Shorts
Beaconhills College (Pakenham)	Navy Singlet, Gold & White side panels, Navy Shorts
Gippsland Grammar School	Bottle Green Singlet, Black Shorts
Newhaven College	Navy Singlet with Maroon trim, Navy Shorts
St Paul's AGS (Traralgon)	Maroon Singlet, Blue/Gold stripes, Gold numbers, Maroon shorts
St Paul's AGS (Warragul)	Blue Singlet (boys), Maroon Singlet (girls), Maroon/Blue/Gold stripes & numbers, Navy Shorts

CRICKET

SCHOOL	UNIFORM COLOURS
Beaconhills College (Berwick)	Navy Shirt, White pants, Yellow Cap
Beaconhills College (Pakenham)	Cricket Whites
Gippsland Grammar School	Cricket Whites
Newhaven College	Cricket Whites
St Paul's AGS (Traralgon)	Cricket Whites
St Paul's AGS (Warragul)	Cricket Whites

FOOTBALL

SCHOOL	UNIFORM COLOURS
Beaconhills College (Berwick)	Yellow Jumper, Blue and White Emblem, Navy Shorts, Yellow Socks
Beaconhills College (Pakenham)	Navy Jumper, Gold & White panels, Navy Shorts
Gippsland Grammar School	Bottle Green & Black Jumper, Black Shorts
Newhaven College	Navy Jumper, Maroon & Sky Blue stripes, White Shorts
St Paul's AGS (Traralgon)	Navy/Gold/Maroon Jumper, Gold/Maroon stripes, Gold collar, Navy Shorts, Navy Socks w/ Maroon & Gold stripes
St Paul's AGS (Warragul)	Maroon & Navy Jumper, Gold/Maroon/Blue stripes, Gold collar, Navy Shorts, Navy Socks w/ Maroon & Gold stripes

HOCKEY

SCHOOL	UNIFORM COLOURS
Beaconhills College (Berwick)	Yellow Shirt, Blue and White Emblem, Navy Shorts, Yellow Socks
Beaconhills College (Pakenham)	Navy Shirt, Gold & White panels
Gippsland Grammar School	White or Green & Black Shirt, Black Shorts
Newhaven College	Sky Blue Polo Shirt, Navy Shorts
St Paul's AGS (Traralgon)	Maroon w/ Gold & Navy stripes, Navy Shorts, Burgundy Socks w/ Gold & Maroon stripes
St Paul's AGS (Warragul)	Navy Blue & Maroon Shirt, Gold stripes/trim, Navy Shorts, Navy Socks w/ Gold & Maroon Stripes

NETBALL

SCHOOL	UNIFORM COLOURS
Beaconhills College (Berwick)	Yellow Dress, Blue side panel, Blue and White star design
Beaconhills College (Pakenham)	Navy top, Gold Bibs, Navy & Gold Skirt
Gippsland Grammar School	White top, Various Bibs, Bottle Green Skirt
Newhaven College	Sky Blue or Navy top, Navy Skirt, Maroon or White Bibs
St Paul's AGS (Traralgon)	Maroon & Blue Body Suit, Maroon Bibs
St Paul's AGS (Warragul)	Blue & Maroon Body Suit or White Polo, Maroon Skirt

SOCCER

SCHOOL	UNIFORM COLOURS
Beaconhills College (Berwick)	Yellow Shirt, Blue and White Emblem, Navy Shorts, Yellow Socks
Beaconhills College (Pakenham)	Navy Shirt, Gold & White panels
Gippsland Grammar School	Bottle Green Shirt, Black Shorts
Newhaven College	Blue Shirt (boys), Maroon Shirt (girls), Navy Shorts
St Paul's AGS (Traralgon)	Maroon w/ Gold & Navy stripes, Navy Shorts, Burgundy Socks w/ Gold & Maroon stripes
St Paul's AGS (Warragul)	Navy & Maroon Shirt, Gold stripes/trim, Navy Shorts, Navy Socks w/ Gold & Maroon stripes

SOFTBALL

SCHOOL	UNIFORM COLOURS
Beaconhills College (Berwick)	Yellow Shirt, Blue and White Emblem, Navy Shorts
Beaconhills College (Pakenham)	Navy Polo Shirt, Navy Shorts
Gippsland Grammar School	Bottle Green Polo Shirt, Black Shorts
Newhaven College	Sky Blue Polo Shirt, Navy Shorts
St Paul's AGS (Traralgon)	Maroon Polo Shirt, Navy Shorts, Maroon Socks w/ Gold & Navy stripes
St Paul's AGS (Warragul)	White Polo Shirt, Navy Shorts, Navy Socks w/ Maroon & Gold stripes

SWIMMING

SCHOOL	UNIFORM COLOURS
Beaconhills College (Berwick)	Yellow Swim Cap
Beaconhills College (Pakenham)	Gold Cap, Blue lettering
Gippsland Grammar School	Black Cap, Black Swimsuit
Newhaven College	Navy Cap, Black/Navy Swimsuit
St Paul's AGS (Traralgon)	White Cap, Navy Swimsuit w/ Gold & Navy stripes
St Paul's AGS (Warragul)	White Cap, Navy Swimsuit w/ Gold & Navy stripes

TENNIS

SCHOOL	UNIFORM COLOURS
Beaconhills College (Berwick)	Navy Shirt, Navy Shorts
Beaconhills College (Pakenham)	Navy Shirt, Navy Shorts
Gippsland Grammar School	White Shirt, Black Shorts
Newhaven College	Sky Blue Shirt, Navy Shorts
St Paul's AGS (Traralgon)	White Shirt, Navy Shorts
St Paul's AGS (Warragul)	White Shirt, Navy Shorts



PARTICIPATING SCHOOLS

BEACONHILLS COLLEGE BERWICK

Address:	92 Kangan Drive, Berwick, VIC, 3806	P: 1300 002 225 (Main line)
Headmaster:	Tony Sheumack	P: 5945 0222
Campus Principal:	Jenny Williams	P: 8768 1112
Sport Coord:	Adam Wright (8768 3405)	M: 0409 528 101
		E: Adam.Wright@beaconhills.vic.edu.au
Cultural Coord:	Dale Condon	E: Dale.Condon@beaconhills.vic.edu.au

BEACONHILLS COLLEGE PAKENHAM

Address:	30-34 Toomuc Valley Rd, Pakenham, VIC, 3810	P: 1300 002 225
Headmaster:	Tony Sheumack	P: 5945 0222
Campus Principal:	Sarah Rudiger	P: 5945 0201
Sport Coord:	Jan Pucovski (5945 3019)	M: 0407 260 991
		E: Jan.Pucovski@beaconhills.vic.edu.au
Cultural Coord:	Michelle Salewski	E: Michelle.Salewski@beaconhills.vic.edu.au

GIPPSLAND GRAMMAR SCHOOL

Address:	Princes Hwy, P.O Box 465, Sale 3850	P: 5143 6388
Principal:	David Baker	M: 0400 911 592
Sport Coord:	Richard Ogilvie	M: 0439 593 518
		E: richard.ogilvie@gippslandgs.vic.edu.au
Cultural Coord:	Kate Arnup	M: 0427 053 376
		E: kate.arnup@gippslandgs.vic.edu.au

NEWHAVEN COLLEGE

Postal:	1770 Phillip Island Rd, Phillip Is VIC, 3923	P: 5956 7505
Principal:	Gea Lovell	
Sport Coord:	Stewart Bathgate	M: 0437 247 624
		E: stewart.bathgate@newhavencol.vic.edu.au
Cultural Coord:	Fiona Anastasi	E: fiona.anastasi@newhavencol.vic.edu.au

ST PAUL'S ANGLICAN GRAMMAR SCHOOL (TRARALGON)

Postal:	46 Cross's Rd, Traralgon, VIC, 3844	P: 5175 9222
Principal:	Cameron Herbert	
Sport Coord:	Sandra Timmer-Arends	M: 0499 979 667
		E: sgtimmer-arends@stpaulsags.vic.edu.au
Cultural Coord:	Nathan Byrne	E: nbyrne@stpaulsags.vic.edu.au

ST PAUL'S ANGLICAN GRAMMAR SCHOOL (WARRAGUL)

Postal:	150 Bowen Street, Warragul, VIC, 3820	P: 5623 5833
Principal:	Cameron Herbert	
Sport Coord:	Ben Zanella	M: 0419 503 049
		E: bzanella@stpaulsags.vic.edu.au
Cultural Coord:	Heather Mason	E: hjmason@stpaulsags.vic.edu.au

SEISA

Secretary	Cobie Giliam	M: 0408 134 638
		E: cgiliam@stpaulsags.vic.edu.au
		secretary@seisa.com.au



SCHEDULE OF ACTIVITIES – 2018

TERM/WEEK	EVENT	DATE	TIME	NOTES
Start Term 1 <i>Monday 29.01.18</i>				
Term 1, Week 1		Thursday 01.02.18		Students commence 01.02.18
Term 1, Week 2	Summer Sport Rd 1 (Int/Snr)	Thursday 08.02.18		Sports Coordinators meeting Wednesday 07.02.18
Term 1, Week 3	Summer Sport Rd 2 (Int/Snr)	Thursday 15.02.18		
Term 1, Week 4	Summer Sport R 3 (Int/Snr)	Thursday 22.02.18		Cultural Coordinators meeting Wednesday 21.02.18
Term 1, Week 5	Swimming Carnival (Badminton, Table Tennis)	Thursday 01.03.18	11.30 am – 4 pm	Melbourne Sports and Aquatic Centre (MSAC)
Term 1, Week 6	Summer Sport Rd 4 (Int/Snr)	Thursday 08.03.18		
Term 1, Week 7	Summer Sport R 5 (Int/Snr)	Thursday 15.03.18		
Term 1, Week 8	Summer Sport Finals	Thursday 22.03.18		
Term 1, Week 9	Last day of term Thursday 29 March.	Thursday 29.03.18		
End Term 1 <i>Friday 29.03.18</i>				
Start Term 2 <i>Monday 16.04.18</i>				
Term 2, Week 1		Thursday 19.04.18		Sports Coordinators meeting Friday 20.04.18
Term 2, Week 2		Thursday 26.04.18		Surf Carnival week -
Term 2, Week 3				Cultural Coordinators meeting Wednesday 2.05.18
	Athletics Carnival	Thursday 03.05.18	11 am – 3 pm	Casey Fields
Term 2, Week 4	Chess/Debating/Public Speaking	Tuesday 08.05.18	1 pm – 4 pm	Gippsland Grammar
	Winter Sport Round 1 (JNR)	Thursday 10.05.18		
Term 2, Week 5	NAPLAN week 15-17 (May)	Thursday 17.05.18		No SEISA events
Term 2, Week 6	Music Festival/Visual Arts	Tuesday 22.05.18		Beaconhills Pakenham (Music) Beaconhills Berwick (Arts)
	Winter Sport Round 2 (JNR)	Thursday 24.05.18		
Term 2, Week 7	Winter Sport Round 3 (JNR)	Thursday 31.05.18		
Term 2, Week 8	Winter Sport Round 4 (JNR)	Thursday 07.06.18		Networking Dinner Tuesday 5.6.18
Term 2, Week 9	Winter Sport Round 5 (JNR)	Thursday 14.06.18		
Term 2, Week 10	Winter Sport FINALS (JNR)	Thursday 21.06.18		Last day of term Friday 22.06.18
End Term 2 <i>Friday 22.06.18</i>				

Start Term 3		Monday 16.07.18		
Term 3, Week 1	X-Country Carnival Newhaven	Thursday 19.07.18	11 am – 1 pm	Sports Coordinators meeting Friday 20.07.18
Term 3, Week 2	Winter Sport Round 1 (Int/Snr)	Thursday 26.07.18		Cultural Coordinators meeting Wednesday 25.07.18
Term 3, Week 3	Winter Sport Round 2 (Int/Snr)	Thursday 02.08.18		
Term 3, Week 4	Winter Sport Round 3 (Int/Snr)	Thursday 9.08.18		
Term 3, Week 5	Winter Sport Round 4 (Int/Snr)	Thursday 16.08.18		
Term 3, Week 6	Winter Sport Round 5 (Int/Snr)	Thursday 23.08.18		
Term 3, Week 7	Winter Sport Finals (Int/Snr)	Thursday 30.08.18		
Term 3, Week 8	Girls AFL Boys Netball Volleyball	Thursday 06.09.18	10 am – 3 pm	Traralgon Pakenham
Term 3, Week 9	Dance/Theatre Sports (Workshops 1.30-3.30pm)	Thursday 13.09.18		Beaconhills Pakenham
Term 3, Week 10		Thursday 20.08.18		
End Term 3		Friday 21.09.17		
Start Term 4		Monday 08.10.16		
Term 4, Week 1		Thursday 11.10.18		Sports Coordinators meeting Friday 12.10.18
Term 4, Week 2	Summer Sport Round 1 (Jnr)	Thursday 18.10.18		
Term 4, Week 3	Summer Sport Round 2 (Jnr)	Thursday 25.10.18		Cultural Coordinators meeting Wednesday 24.10.18
Term 4, Week 4	Summer Sport Round 3 (Jnr)	Thursday 01.11.18		
Term 4, Week 5	Summer Sport Round 4 (Jnr)	Thursday 08.11.18		
Term 4, Week 6	Summer Sport Round 5 (Jnr)	Thursday 15.11.18		
Term 4, Week 7	Summer Sport Finals (Jnr)	Thursday 22.11.18		
Term 4, Week 8		Thursday 29.11.18		Leadership weekend including Ecumenical service (tbc) 30.11.18 – 2.12.18 Venue TBC
Term 4, Week 9		Thursday 06.12.18		
End Term 4		Friday 07.12.18		



PRINCIPAL and COORDINATOR MEETING DATES – 2018

EXECUTIVE	Friday 2 February	Newhaven College Newhaven College 3.00 pm
	Thursday 1 March	MSAC, 1.00 pm (Swim Carnival)
	Thursday 3 May	Beaconnhills Berwick, 9.30 am (Before Athletics Carnival)
	Tuesday 5 June	Networking Dinner Venue: Warragul Golf Club
	Thursday 19 July	Newhaven, 1.00pm (After X-Country Carnival)
	Friday 30 November	Leadership Weekend <i>tbc</i>
SPORT	Wednesday 7 February	St Paul's Warragul, 11.30 am
	Friday 20 April	Newhaven College, 11.30 am
	Friday 20 July	Beaconnhills Pakenham, 11.30 am
	Friday 12 October	St Paul's Traralgon, 11.30 am
CULTURAL	Wednesday 21 February	St Paul's Warragul, 10.30 am
	Wednesday 2 May	Tbc
	Wednesday 25 July	Beaconnhills Pakenham, 10.30 am
	Wednesday 24 October	St Paul's Traralgon, 10.30 am



WINNERS OF MAJOR CARNIVALS SHIELDS/TROPHIES

	2013	2014	2015	2016	2017
SWIMMING	STP	STP	STP	STP	STP
ATHLETICS	GG	GG	GG	GG	GG
X-COUNTRY	GG	GG	GG	GG	GG
BADMINTON	STP (W)	STP (W)	STP (W)	GG	GG
TABLE TENNIS	NC	STP (W)	NC	GG	GG
SURFING	WASH OUT	NC	NC	WASH OUT	NC
GOLF – A GRADE	WASH OUT	STP (W)	GG	GG	STP (W)
GOLF – B GRADE	WASH OUT	BCB	BCB	NO OVERALL	BCP
VOLLEYBALL	BCB	STP (W)	BCB/NC	STP (W)/ BCP	BCB
GIRLS AFL	STP (W)	BCP	BCP / NC	NC / BCP	BCP
MUSIC	BCB	BCP	NO OVERALL	NO OVERALL	NO OVERALL
DRAMA	BCP & NC	NC	NO OVERALL	NO OVERALL	NO OVERALL
CHESS	GG	GG	GG	BCP	STP (W)
DEBATING	GG	STP (W)	GG	BCP	STP (W) / GG
PUBLIC SPEAKING	BCB	BCP	BCB	NC/ BCP	NC
BOYS NETBALL				BCP	STP (W)
DANCE	GG	GG	BCB	NO OVERALL	NO OVERALL
THEATRE SPORTS		NC	BCB/BCP	NC	
OVERALL	GG	STP (W)	STP (W)	GG	GG



TEAM SPORT COMPETITION WINNERS SUMMER SPORT

	2013	2014	2015	2016	2017	2018
BASKETBALL						
Junior Boys	BCB	BCP	BCP	BCP	BCP	
Junior Girls	NC	BCP	STP	GG	STP	
Intermediate Boys	NC	NC	BCB	STP	BCP	
Intermediate Girls	STP	STP	STP	BCP	STP	
Senior Boys	GG	STP	BCB	BCP	BCP	
Senior Girls	GG	BCP	STP	STP	STP	
CRICKET						
Junior A	BCP	BCB	BCB	BCB	BCB	
Intermediate	GG	GG	BCB	BCB	BCB	
Senior	GG	GG	GG	NC	BCP	
SOFTBALL						
Junior	NC	STP	BCP	BCP	STP	
Intermediate	GG	STP	STP	NC	NC	
Senior	NC	BCP	BCP	GG	NC	
TENNIS						
Junior Boys	STP	BCB	NC	BCP	GG	
Junior Girls	GG	GG	GG	BCB	GG	
Intermediate Boys	NC	STP	BCB	NC	NC	
Intermediate Girls	NC	GG	GG	GG	GG	
Snr Boys Tennis	STP	STP	STP	BCB	BCP	
Snr Girls Tennis	GG	GG	GG	GG	GG	
WINTER SPORTS						
	2013	2014	2015	2016	2017	2018
FOOTBALL						
Junior	BCB	GG	STP	GG	BCP	
Intermediate	BCB	NC	BCB	GG	BCP	
Senior	GG	STP	BCB	BCB	NC	
HOCKEY						
Yr 7-9 Boys	STP					
Senior Boys	BCP	GG	GG	BCP	GG	
Senior Girls	STP	BCP	BCP	BCB	GG	
Junior Mixed		NC	STP	STP	STP	
NETBALL						
Junior A	BCB	BCP	NC	NC	GG	
Junior B	BCP	BCB	NC	NC	GG	
Intermediate A	BCB	GG	STP	BCP	NC	
Intermediate B	BCP	GG	STP	BCB	GG	
Senior A	STP	BCB	BCB	GG	BCP	
Senior B	STP	STP	STP	GG	NC	
SOCCER						
Junior Boys	STP	STP	BCB	BCP	STPT	
Junior Girls	BCP	BCP	GG	BCP	BCP	
Intermediate Boys	BCB	BCB	STP	STP	BCB	
Intermediate Girls	STP	NC	BCB	STP	GG	
Senior Boys	BCP	BCP	BCP	GG	STP	
Senior Girls	GG	STP	STP	NC	BCP	



EQUIPMENT SPECIFICATIONS

Winter SEISA		Size/ Specifications	Summer SEISA		Size/ Specifications	Other Sports		Size/ Specifications
Football <i>(Leather –L Synthetic –S)</i>			Cricket			SEISA Table Tennis		40mm 3 star
Junior Boys (L)		4	Junior Boys		156	Junior Girls/Boys		
Inter Boys (L)		5	Inter Boys		156	Inter Girls/Boys		
Senior Boys (L)		5	Senior Boys		156	Senior Girls/Boys		
Junior Girls (S)		4						
Senior Girls (S)		4	Basketball			SEISA Golf		
			Junior Girls		6	A Grade		
Soccer			Inter Girls		6	B Grade		
Junior Girls/Boys		5	Senior Girls		6			
Inter Girls/Boys		5	Junior Boys		6	SEISA Volleyball		Size 5
Senior Girls/Boys		5	Inter Boys		7	Junior Girls/Boys		
			Senior Boys		7	Senior Girls/Boys		
Netball			Tennis		new hard court balls	SEISA Badminton		
Junior Girls		5	Junior Girls/Boys					
Inter Girls		5	Inter Girls/Boys					
Senior Girls		5	Senior Girls/Boys					
Junior Boys		5				Goose/duck feather competition/championship grade		
Senior Boys		5	Softball		12" ball			
			Junior Girls					
Hockey			Inter Girls					
Junior Mixed		Standard	Senior Girls					
Senior Boys								
Senior Girls								



SWIMMING CARNIVAL

DATE: Thursday 1 March 2018
 VENUE: Melbourne Sports and Aquatic Centre (Outdoor Pool)
 POOL ENTRY: 11.30 am
 EVENT TIME: 12.00 pm – 4.00 pm
 HOST SCHOOL: St Paul's Anglican Grammar School

- Age Groups will be U/12, U/13, U/14, U/15, U/16, U/17, U/21
- Ages to be taken from the January 1, 2018
- Only one student to compete in each individual event from any school
- Students may only compete in one age group for each event.
Example – a student may compete in U/13 Freestyle and U/14 Breaststroke but CANNOT compete in U/13 Freestyle and U/14 Freestyle
- Students can only compete in their own age group or a higher age group (never a lower age group)
- An external Stroke judge will be sourced for the competitions

2017 WINNERS TO BRING WINNERS SHIELD ON THE DAY

JOB ALLOCATIONS

Job allocations are to be rotated and assigned, depending on the requirements of the host School.

Job requirements will be as follows:

2 x Ribbon Presenters	2 x Data Entry
5 x End of Pool Marshals	2 x Event Marshals
2 x First Aid	1 x Starter
2 x Start Area Marshals	4 x Relay Judges
10 x Timekeepers (2 teams of 5, rotate during event)	1 x Event Manager

JOB DESCRIPTIONS

Announcers	Make announcements for upcoming events.
Starter	Starter must start all races and activate the false start rope when necessary.
Event Marshals	2 marshals will be responsible for registering competitors for their events and seating them in race order in correct lanes. Marshals will update marshaling slips with any changes then pass the marshaling slip to the recorders.
Timekeepers	Timekeepers sit at the end of the pool and act as a backup time if the touch pads do not work. They push a button as the person in their lane touches the end of the race.
Recorders/Data Entry:	At the end of each race the recorder will receive a printout providing the places and times for each race. They will enter these results into Sportrak along with any update of names from the marshaling slip.
Relay Judges	Indicate whether relay changeovers are illegal, i.e. competitors must touch the wall BEFORE the next swimmer has left the wall.
First Aid	Stay at the first aid room during the carnival and assist students and staff when required.
Start Area Marshal	From the marshalling room they walk competitors up to the starting area of the pool and stand them behind the correct lane.
End of Pool Marshal	Marshal on each side of the pool at the finish point asks competitors to leave the pool and direct them to the ribbon table where they get told their place and receive ribbons.
Ribbon Presenters	Get results sheet from recording room window, provide competitors with information on their times and places and present 1 st , 2 nd and 3 rd ribbons.

RULES FOR SWIMMING CARNIVAL

The rules for swimming will be as per Swimming Victoria regulations unless otherwise stated.

STARTING

After one false start, on the second start, any competitor who breaks will be disqualified.

Starters Instructions:

- i. Whistle to Mount Block
- ii. 'Take Your Marks' - Move to front of block in Start position
- iii. Starting signal to 'Go'

GENERAL SWIMMING RULES

- Freestyle - Front Crawl or any other Stroke
- Backstroke - Swimmers must finish on their back (do not turn over) and start in the water.
- Breaststroke - On starting, swimmer can complete one full stroke under water and on the second stroke must break the water. On finish, the swimmer must touch the wall with both hands at the same level.
- Butterfly - Swimmer must have simultaneous arm recovery and kick action. On finish, the swimmer must touch the wall with both hands at the same level.
- Order for Medley Relay is:
 - Backstroke
 - Breaststroke
 - Butterfly
 - Freestyle.
- Final competitors must stay in the water until directed to leave the water by an official.
- Any competitor using the bottom of the pool to gain an advantage will be disqualified.
- Competitors may compete in four individual races and two relays, only 1 freestyle relay event.
- Competitors must swim in School Swim caps.
- Students should not be in shorts with buttons or zips. All schools should encourage their swimmers to wear "race style" bathers, and discourage ALL board shorts options.
- Students must be in the marshalling area at least 10 minutes before their event.
- Lanes will be rotated throughout the day, ensuring all Schools contest events in each lane. Lanes used will be lanes 3-7.

POINTS

Individual Events (A):	1 st = 10 pts	2 nd = 8 pts	3 rd = 6 pts	4 th = 4 pts	5 th = 2 pts
Individual Events (B):	1 st = 5 pts	2 nd = 4 pts	3 rd = 3 pts	4 th = 2 pts	5 th = 1 pts
Relay Events:	1 st = 20 pts	2 nd = 16 pts	3 rd = 12 pts	4 th = 8 pts	5 th = 4 pts

EVENTS

Events will be as follows:

- Freestyle – A through to D (Except U12, which will be A and B only)
- Backstroke – A only
- Breaststroke – A only
- Butterfly – A only

SWIMMING CARNIVAL – PROGRAM OF EVENTS

SEISA Swimming Carnival 2018 (*maybe subject to change)

Brief Program

1	F	U/12	50m Freestyle	12:00PM	73	F	U/16	C	50m Freestyle	1:56PM	
2	F	U/12	B	50m Freestyle	12:01PM	74	F	U/16	D	50m Freestyle	1:57PM
3	F	U/13	50m Freestyle	12:02PM	75	F	U/17	C	50m Freestyle	1:58PM	
4	F	U/13	B	50m Freestyle	12:03PM	76	F	U/17	D	50m Freestyle	1:59PM
5	F	U/14	50m Freestyle	12:04PM	77	F	U/21	C	50m Freestyle	2:00PM	
6	F	U/14	B	50m Freestyle	12:05PM	78	F	U/21	D	50m Freestyle	2:01PM
7	F	U/15	50m Freestyle	12:06PM	79	M	U/12	C	50m Freestyle	2:03PM	
8	F	U/15	B	50m Freestyle	12:07PM	80	M	U/12	D	50m Freestyle	2:04PM
9	F	U/16	50m Freestyle	12:08PM	81	M	U/13	C	50m Freestyle	2:05PM	
10	F	U/16	B	50m Freestyle	12:09PM	82	M	U/13	D	50m Freestyle	2:06PM
11	F	U/17	50m Freestyle	12:10PM	83	M	U/14	C	50m Freestyle	2:07PM	
12	F	U/17	B	50m Freestyle	12:11PM	84	M	U/14	D	50m Freestyle	2:08PM
13	F	U/21	50m Freestyle	12:12PM	85	M	U/15	C	50m Freestyle	2:09PM	
14	F	U/21	B	50m Freestyle	12:13PM	86	M	U/15	D	50m Freestyle	2:10PM
15	M	U/12	50m Freestyle	12:15PM	87	M	U/16	C	50m Freestyle	2:11PM	
16	M	U/12	B	50m Freestyle	12:16PM	88	M	U/16	D	50m Freestyle	2:12PM
17	M	U/13	50m Freestyle	12:17PM	89	M	U/17	C	50m Freestyle	2:13PM	
18	M	U/13	B	50m Freestyle	12:18PM	90	M	U/17	D	50m Freestyle	2:14PM
19	M	U/14	50m Freestyle	12:19PM	91	M	U/21	C	50m Freestyle	2:15PM	
20	M	U/14	B	50m Freestyle	12:20PM	92	M	U/21	D	50m Freestyle	2:16PM
21	M	U/15	50m Freestyle	12:21PM	93	F	U/12	50m Butterfly		2:23PM	
22	M	U/15	B	50m Freestyle	12:22PM	94	F	U/13	50m Butterfly	2:24PM	
23	M	U/16	50m Freestyle	12:23PM	95	F	U/14	50m Butterfly		2:25PM	
24	M	U/16	B	50m Freestyle	12:24PM	96	F	U/15	50m Butterfly	2:26PM	
25	M	U/17	50m Freestyle	12:25PM	97	F	U/16	50m Butterfly		2:27PM	
26	M	U/17	B	50m Freestyle	12:26PM	98	F	U/17	50m Butterfly	2:28PM	
27	M	U/21	50m Freestyle	12:27PM	99	F	U/21	50m Butterfly		2:29PM	
28	M	U/21	B	50m Freestyle	12:28PM	100	M	U/12	50m Butterfly	2:30PM	
29	F	U/12	50m Backstroke	12:30PM	101	M	U/13	50m Butterfly		2:31PM	
30	F	U/13	50m Backstroke	12:31PM	102	M	U/14	50m Butterfly		2:32PM	
31	F	U/14	50m Backstroke	12:32PM	103	M	U/15	50m Butterfly		2:33PM	
32	F	U/15	50m Backstroke	12:33PM	104	M	U/16	50m Butterfly		2:34PM	
33	F	U/16	50m Backstroke	12:34PM	105	M	U/17	50m Butterfly		2:35PM	
34	F	U/17	50m Backstroke	12:35PM	106	M	U/21	50m Butterfly		2:36PM	
35	F	U/21	50m Backstroke	12:36PM	107	F	U/12	4x50m FStyle Relay		2:43PM	
36	M	U/12	50m Backstroke	12:40PM	108	F	U/13	4x50m FStyle Relay		2:47PM	
37	M	U/13	50m Backstroke	12:41PM	109	F	U/14	4x50m FStyle Relay		2:51PM	
38	M	U/14	50m Backstroke	12:42PM	110	F	U/15	4x50m FStyle Relay		2:55PM	
39	M	U/15	50m Backstroke	12:43PM	111	F	U/16	4x50m FStyle Relay		2:58PM	
40	M	U/16	50m Backstroke	12:44PM	112	F	U/17	4x50m FStyle Relay		3:01PM	
41	M	U/17	50m Backstroke	12:45PM	113	F	U/21	4x50m FStyle Relay		3:04PM	
42	M	U/21	50m Backstroke	12:46PM	114	M	U/12	4x50m FStyle Relay		3:08PM	
43	F	U/13	4x50m Medley Relay	12:50PM	115	M	U/13	4x50m FStyle Relay		3:12PM	
44	F	U/15	4x50m Medley Relay	12:54PM	116	M	U/14	4x50m FStyle Relay		3:16PM	
45	F	U/17	4x50m Medley Relay	12:58PM	117	M	U/15	4x50m FStyle Relay		3:20PM	
46	F	U/21	4x50m Medley Relay	1:02PM	118	M	U/16	4x50m FStyle Relay		3:23PM	
47	M	U/13	4x50m Medley Relay	1:06PM	119	M	U/17	4x50m FStyle Relay		3:26PM	
48	M	U/15	4x50m Medley Relay	1:10PM	120	M	U/21	4x50m FStyle Relay		3:29PM	
49	M	U/17	4x50m Medley Relay	1:14PM							
50	M	U/21	4x50m Medley Relay	1:18PM							
51	F	U/12	50m Breaststroke	1:25PM							
52	F	U/13	50m Breaststroke	1:26PM							
53	F	U/14	50m Breaststroke	1:27PM							
54	F	U/15	50m Breaststroke	1:28PM							
55	F	U/16	50m Breaststroke	1:29PM							
56	F	U/17	50m Breaststroke	1:30PM							
57	F	U/21	50m Breaststroke	1:31PM							
58	M	U/12	50m Breaststroke	1:35PM							
59	M	U/13	50m Breaststroke	1:36PM							
60	M	U/14	50m Breaststroke	1:37PM							
61	M	U/15	50m Breaststroke	1:38PM							
62	M	U/16	50m Breaststroke	1:39PM							
63	M	U/17	50m Breaststroke	1:40PM							
64	M	U/21	50m Breaststroke	1:41PM							
65	F	U/12	C	50m Freestyle	1:46PM						
66	F	U/12	D	50m Freestyle	1:47PM						
67	F	U/13	C	50m Freestyle	1:50PM						
68	F	U/13	D	50m Freestyle	1:51PM						
69	F	U/14	C	50m Freestyle	1:52PM						
70	F	U/14	D	50m Freestyle	1:53PM						
71	F	U/15	C	50m Freestyle	1:54PM						
72	F	U/15	D	50m Freestyle	1:55PM						



BADMINTON

DATE: Thursday 1 March 2018
VENUE: Melbourne Sports and Aquatic Centre
HOST SCHOOL: St Paul's Anglican Grammar School
EVENT TIME: Games start at 11.45 am, access from 11.30 am

NATURE OF THE COMPETITION:

The competition will be a doubles competition using a round robin format.
Each School can field one team in each/any of the following categories:

- Year 7/8 Boys
- Year 7/8 Girls
- Year 9/10 Boys
- Year 9/10 Girls
- Year 11/12 Boys
- Year 11/12 Girls

NOTE: 8 courts only are available for the 2018 competition, so game timing and scoring may be modified from normal competition rules. *(These changes will be minuted at the first Sports Coordinators meeting in February)*

A team can consist of 2 or 3 players. If the latter, a substitution can occur between matches or games but not during a game. Only one substitution can occur in each match. A younger player may compete above his/her level but can only compete in that one level.

SCORING SYSTEM:









- Each match will be contested as best of three games, with a set determined by the first team that reaches 21 points, with an advantage of two points (i.e. 22-20, 23-21). **Note this may be reviewed for 2018 due to limited court availability.*
- At 29-all, the team scoring the 30th point wins that game
- A point is scored on EVERY serve
- The team that wins a game serves first in the next game
- When the leading score reaches 11 points, players have a 60-second interval
- A 2-minute interval between games is permitted
- Rounds are timed to 12 minutes maximum
- In the third and deciding game, players change ends when the leading score reaches 11 points
- Matches are recorded with 2pt – Win, 1pt – Draw, 0 pts - Loss

RULES:

- A side has only one 'service'
- The service passes consecutively to the players as shown in the diagram below
- At the beginning of the game and when the score is even, the server serves from the right service court. When the score is odd, the server serves from the left court
- If the serving side wins a rally, the serving side scores a point and the same server serves again from the alternate service court
- If the receiving side wins a rally, the receiving side scores a point, and the receiving side becomes the new serving side
- The players do not change their respective service courts until they win a point when their side is serving
- If players commit an error in the service court, the error is corrected when the mistake is discovered

SCORING/SERVICE EXAMPLE:

In a doubles match between A & B against C & D, A & B won the toss and elected to serve. To start the match, A serves to C, with A the initial server, and C the initial receiver.

COURSE OF ACTION	SCORE	SERVICE FROM SERVICE COURT	SERVER & RECEIVER	WINNER OF THE RALLY	
	0-0	Right Service Court, as the score of the serving side is even	A serves to C	A & B	
A & B win point, A & B change service courts, A serves from left service court. C & D remain in same service courts	1-0	Left Service Court, as the score of the serving side is odd	A serves to D	C & D	
C & D win point and right to serve. Nobody changes their respective service courts	1-1	Left Service Court, as the score of the serving side is odd	D serves to A	A & B	
A & B win point and right to serve. Nobody changes their respective service courts	2-1	Right Service Court, as the score of the serving side is even	B serves to C	C & D	
C & D win point and right to serve. Nobody changes their respective service courts	2-2	Right Service Court, as the score of the serving side is even	C serves to B	C & D	
C & D win point, and change service courts. C serves from left service court, A & B stay in same service courts	3-2	Left Service Court, as the score of the serving side is odd	C serves to A	A & B	
A & B win point and right to serve. Nobody changes their respective service courts	3-3	Left Service Court, as the score of the serving side is odd	A serves to C	A & B	
A & B win point, and change service courts. A serves again from right service court, C & D stay in same service courts	4-3	Right Service Court, as the score of the serving side is even	A serves to D	C & D	

Note, this means:

- The order of server depends on the score odd or even
- The service courts are changed by the servicing side only when a point is scored. In all other cases, the players continue to stay in their respective service court from where they played the previous rally. This shall guarantee alternate servers.



TABLE TENNIS

DATE: Thursday 1 March 2018
VENUE: Melbourne Sports and Aquatic Centre
HOST SCHOOL: Newhaven
EVENT TIME: Games start at 11.45 am, access from 11.30 am

NATURE OF THE COMPETITION:

The competition will be a doubles competition using a round robin format.
Each School can field one team in each/any of the following categories:

- Year 7/8 Boys
- Year 9/10 Boys
- Year 11/12 Boys
- Year 7/8 Girls
- Year 9/10 Girls
- Year 11/12 Girls

A team can consist of 2 or 3 players. If the latter, a substitution can occur between matches or games but not during a game. Only one substitution can occur in each match.

A younger player may compete above his/her level but can only compete in that one level.

The match is won when a team wins three games. Each game is up to 11. Each server has two serves at a time to the same player. If the score is 10-10 then the normal rotation of service continues but with only one serve per player, until one team is two points clear.

After each game the teams change ends and the team that served first in the previous game will receive. The match-up of server and receiver alternates for each game. If a fifth game is needed the teams will again switch after one team scores 5 points.

18 tables are available for play

RULES:

Normal table tennis rules apply e.g.

The server must serve from the right hand quarter to the diagonally opposite quarter. From then the ball can be played to any part of the opposing half. Doubles partners must alternate hits regardless of where the ball lands.

A player will lose the point if he/she is hit by, hits or catches the ball over the surface of the table.

If a serve touches the net and lands 'in' a 'let' is called and the serve recommences. A ball touching the net in a rally is still in play.

On a serve the middle white line is 'in'.

ETIQUETTE:

Wear appropriate clothing that is not too busy. Polo tops, shorts (or skirts for girls) or track pants are most suitable. Non-marking sports shoes are essential.

Good sportsmanship is essential: No bad language. Treat all equipment with respect. Endeavour to return the ball accurately to the server. Do not disturb another game chasing a ball. Shake hands with your partner and opponents at the end of a match.

Students should be ready for their matches, and be prepared to umpire and assist for matches that they are not participating in.



ATHLETICS CARNIVAL

DATE: Thursday 3 May, 2018
VENUE: Casey Fields Athletics Centre, Cranbourne
HOST SCHOOL: Beaconhills Berwick
EVENT TIME: 11.00 am – 3.00 pm

- Age Groups will be U/12, U/13, U/14, U/15, U/16, U/17, U/21
- Ages to be taken from the January 1st, 2018.
- Events to be held: 100m, 200m, 400m, 800m, 1500m, 4 x 100m Relay, Long Jump, High Jump, Triple Jump, Shot Put, Discus, Javelin.

2017 WINNERS TO BRING WINNERS SHIELD ON THE DAY

GENERAL INFORMATION

1. Students are to compete in their own age groups or in older age groups. Students may only compete in one age for any event.
2. Students are able to compete in a maximum of 5 individual events and one 4 x 100m Relay. Students may only compete in one age group for each event, including Relays.
3. All competitors must compete in their school sports uniform. Track events competitors must wear shorts and their school running singlet/shirt.
4. Track events will be marshaled in advance – students are encouraged to listen carefully to announcements.
5. Track events take precedence over field events but students must report in to field events or risk losing their spot in the event. Students have a 30 minute grace from their field event after that time the event will be finished.
6. One competitor per event except for 800m and 1500m where 2 competitors can be entered. One relay team per school for each age group.
7. Each school is asked to provide 5 officials. Officials can be responsible students or preferably staff members or parents. The field events will run by various schools.

Warm up :

- Students may compete warm ups on the track between 10.15 and 10.50am
- All field event areas will be strictly out of bounds during the warm up.
- Students must not cut across the centre of the field event area.

POINTS

Individual Events (A):	1 st = 10 pts	2 nd = 8 pts	3 rd = 6 pts	4 th = 4 pts	5 th = 2 pts
Individual Events (B):	1 st = 5 pts	2 nd = 4 pts	3 rd = 3 pts	4 th = 2 pts	5 th = 1 pt
Relay Events:	1 st = 20 pts	2 nd = 16 pts	3 rd = 12 pts	4 th = 8 pts	5 th = 4 pts

RULES FOR ATHLETICS

1. All events will be conducted in accordance with the competition rules of Athletics Victoria.
2. Each competitor is to wear his or her full school Sports Uniform.
3. Students must remain in their lanes for 100m, 200m, 400m and 4 x 100m relay.
4. Spikes may be no longer than 6mm.
5. For field events, competitors are permitted three attempts and in High Jump three misses at a height will eliminate a competitor.
6. High Jump - In the event of wet conditions only competitors with spikes will be permitted to participate.
7. For relays events, competitors must remain in their lanes until all changes have been completed. If the baton is dropped, the incoming runner must pick it up and hand it on again.
8. Start- "On Your Marks", "Set", Gun.
9. An Athletics Victoria throw judge must be provided to oversee the Javelin competition.
10. One false start will result in a warning for the field and a second false start by a competitor will result in disqualification.

Field Events Weights:

Under 12 Girls	Shot Put - 3kg	Discus - 1kg	Javelin - 400g
Under 13 Girls	Shot Put - 3kg	Discus - 1kg	Javelin - 400g
Under 14 Girls	Shot Put - 3kg	Discus - 1kg	Javelin - 400g
Under 15 Girls	Shot Put - 4kg	Discus - 1kg	Javelin - 600g
Under 16 Girls	Shot Put - 4kg	Discus - 1kg	Javelin - 600g
Under 17 Girls	Shot Put - 4kg	Discus - 1kg	Javelin - 600g
Under 21 Girls	Shot Put - 4kg	Discus - 1kg	Javelin - 600g
Under 12 Boys	Shot Put - 3kg	Discus - 1kg	Javelin - 600g
Under 13 Boys	Shot Put - 3kg	Discus - 1kg	Javelin - 600g
Under 14 Boys	Shot Put - 3kg	Discus - 1kg	Javelin - 600g
Under 15 Boys	Shot Put - 4kg	Discus - 1kg	Javelin - 700g
Under 16 Boys	Shot Put - 4kg	Discus - 1kg	Javelin - 700g
Under 17 Boys	Shot Put - 5kg	Discus - 1.5kg	Javelin - 700g
Under 21 Boys	Shot Put - 6kg	Discus - 1.5kg	Javelin - 800g

- i. **Shot Put** - The shot put shall be put from the shoulder and with one hand only.
 - The Shot Put must be held close to the neck during the putting action.
 - The Shot Put must be commenced from a stationary position.
 - A competitor may not leave the throwing circle until the Shot Put has touched the ground and must leave by the rear of the circle.
 - The Shot Put must land between the sector lines.
 - The measurement of each throw is made from the nearest mark made by the Shot Put to the inside edge of the stop board.
- ii. **Discus** - The discus shall be thrown with one hand only.
 - The discus throw must commence from a stationary position.
 - A competitor may not leave that throwing circle until the discus has touched the ground and must leave via the rear of the circle.
 - The discus must land between sector lines.
 - The measurement of each throw is made from the nearest mark made by the discus to the inside front edge of the throwing circle.
- iii. **Javelin** - The javelin must be held in one hand and at the grip.
 - The tip of the javelin must touch the ground first and make a mark.
 - A competitor may not step over the throwing line.
 - An Athletics Victoria Throw Judge will oversee the Javelin competition

- The measurement of each throw is made from the nearest mark made by the javelin to the throwing line.

iv. **High Jump-** Competitors must take off on one foot.

- Three misses at any height eliminates the competitor
- The refusals at any height counts as one miss.
- If the bar falls at any time following the jump, it counts as a miss.
- In the case of a tie, the competitor with the lowest total number of misses will be awarded the higher place.

Starting Heights

- Under 12 Girls 1.05m	- Under 12 Boys 1.15m
- Under 13 Girls 1.10m	- Under 13 Boys 1.15m
- Under 14 Girls 1.15m	- Under 14 Boys 1.20m
- Under 15 Girls 1.20m	- Under 15 Boys 1.30m
- Under 16 Girls 1.20m	- Under 16 Boys 1.40m
- Under 17 Girls 1.25m	- Under 17 Boys 1.50m
- Under 21 Girls 1.25m	- Under 21 Boys 1.50m

v. **Long Jump-** If a competitor touches the ground in the front of the take-off line it shall be a foul jump.

- All jumps will be measured from the nearest mark in the sand to the front of the take-off line.

vi. **Triple Jump-** If a competitor touches the ground in the front of the take-off line it shall be a foul jump.

- All jumps will be measured from the nearest mark in the sand to the front of the take-off line.

SCHOOLS RESPONSIBILITY FOR FIELD EVENTS

The Host School will be responsible for the management of the Track Events, while all Schools will be responsible for a Field Event.

Schools responsible for a Field Event must ensure that their representative is familiar with the rules and regulations of their event, with particular attention to correct techniques and consistency of application of rules.

FIELD EVENT MARSHALLING RULES:

1. Athletes will have 30 minutes from the beginning of an event to personally register their place in the event.
2. If the Athlete is involved in a track event during the time of their field event, they must personally excuse themselves from the field event and complete the track event as a priority.
3. After completing the track event students must return and complete their field event commitments.
4. If an athlete has registered for an event and has not returned within the allocated amount of time a 5 minute warning will be announced over the PA system.
5. A 5 minute warning slip will need to be completed by the field event Marshall and handed to the carnival announcer.
6. After the 5 minute warning has timed out the event will be closed and the student will be recorded as DNF.
7. **Field events must not start before its allocated time.**

JOB DESCRIPTIONS

The host school will be responsible for the management of the Track Events,, while all Schools will be responsible for a Field Event.

Announcer (1):	Make announcements for upcoming events.
Starter (1):	<p>to begin all races with a starting gun.</p> <p>After one false start, any competitor who breaks for a second time will be disqualified.</p> <p>Starters Instructions: i. 'Take your marks' – move to the starting line</p> <p>ii. 'Set' - move into set position</p> <p>iii. Starting signal to 'Go'</p>
Marshals (2):	to ensure that the events are lines up in the correct order and that schools are running in the correct lanes. For relays, a Marshal will be required at each changeover.
Timekeepers (6):	duties are to time each race accurately. If the Multi split watches are being used, both watches should time each race and the time recorded for the winner should be averaged. Print outs should be stapled to result sheets. If 8 separate timers are being used, a timer should be on each lane and another timer on the winner of each race. The times will need to be written on result sheet. The winner's time should be averaged for Records.
Place Judges (6):	to judge the finishing order of each event and to hand each competitor a place card. Competitors should then be escorted to the ribbons table in the correct finishing order.
Computer Recorder (1):	to keep the scores and other information in storage to be used for final results. The final scores need to be available within ten minutes of the final event and each school should be sent a hard copy of the results within one week of the carnival.
Manual Recorder (1):	to assist the Computer recorder and keep a manual tally of point scores in case of power problems.
Relay Judges (3):	one required at each changeover to ensure that teams pass the batons in the 20 metre changeover zone indicated by the yellow 'ticked' lines. Changeover judges will require a white and red flag. The white flag is raised for a clear race and the red flag is raised for an illegal changeover. The offending school is to be reported to the organizing school. If the baton is dropped, the incoming runner must pick up the baton and pass it on. Any interference with other teams or running out of lanes will also result in disqualification.
Ribbon Table (1):	to check competitors' names on results sheets and to award the 1 st , 2 nd and 3 rd place ribbons to the top three individuals or teams in each event.

ATHLETICS CARNIVAL – PROGRAM OF EVENTS *(maybe subject to change)*

1	F	U/13	1500m	11:00AM	73	F	U/16	800m	1:54PM
2	M	U/13	1500m	11:08AM	74	M	U/16	800m	1:57PM
3	F	U/15	1500m	11:16AM	75	F	U/17	800m	2:00PM
4	M	U/15	1500m	11:23AM	76	M	U/17	800m	2:03PM
5	F	U/17	1500m	11:30AM	77	F	U/21	800m	2:06PM
6	M	U/17	1500m	11:37AM	78	M	U/21	800m	2:09PM
7	F	U/21	1500m	11:44AM	79	F	U/12	4x100m Relay	2:20PM
8	M	U/21	1500m	11:51AM	80	M	U/12	4x100m Relay	2:23PM
9	F	U/12	100m	11:58AM	81	F	U/13	4x100m Relay	2:26PM
10	F	U/12 B	100m	11:59AM	82	M	U/13	4x100m Relay	2:29PM
11	M	U/12	100m	12:00PM	83	F	U/14	4x100m Relay	2:32PM
12	M	U/12 B	100m	12:01PM	84	M	U/14	4x100m Relay	2:35PM
13	F	U/13	100m	12:02PM	85	F	U/15	4x100m Relay	2:38PM
14	F	U/13 B	100m	12:03PM	86	M	U/15	4x100m Relay	2:41PM
15	M	U/13	100m	12:04PM	87	F	U/16	4x100m Relay	2:44PM
16	M	U/13 B	100m	12:05PM	88	M	U/16	4x100m Relay	2:47PM
17	F	U/14	100m	12:06PM	89	F	U/17	4x100m Relay	2:49PM
18	F	U/14 B	100m	12:07PM	90	M	U/17	4x100m Relay	2:51PM
19	M	U/14	100m	12:08PM	91	F	U/21	4x100m Relay	2:53PM
20	M	U/14 B	100m	12:09PM	92	M	U/21	4x100m Relay	2:55PM
21	F	U/15	100m	12:10PM	93	F	U/14	Discus	11:00AM
22	F	U/15 B	100m	12:11PM	94	M	U/14	Discus	11:15AM
23	M	U/15	100m	12:12PM	95	F	U/15	Discus	11:30AM
24	M	U/15 B	100m	12:13PM	96	M	U/15	Discus	11:45AM
25	F	U/16	100m	12:14PM	97	F	U/16	Discus	12:00PM
26	F	U/16 B	100m	12:15PM	98	M	U/16	Discus	12:15PM
27	M	U/16	100m	12:16PM	99	F	U/17	Discus	12:30PM
28	M	U/16 B	100m	12:17PM	100	M	U/17	Discus	12:45PM
29	F	U/17	100m	12:18PM	101	F	U/21	Discus	1:00PM
30	F	U/17 B	100m	12:19PM	102	M	U/21	Discus	1:15PM
31	M	U/17	100m	12:20PM	103	F	U/12	Discus	1:30PM
32	M	U/17 B	100m	12:21PM	104	M	U/12	Discus	1:45PM
33	F	U/21	100m	12:22PM	105	F	U/13	Discus	2:00PM
34	F	U/21 B	100m	12:23PM	106	M	U/13	Discus	2:15PM
35	M	U/21	100m	12:24PM	107	F	U/16	Shot Put	11:00AM
36	M	U/21 B	100m	12:25PM	108	M	U/16	Shot Put	11:15AM
37	F	U/12	400m	12:30PM	109	F	U/17	Shot Put	11:30AM
38	M	U/12	400m	12:32PM	110	M	U/17	Shot Put	11:45AM
39	F	U/13	400m	12:34PM	111	F	U/21	Shot Put	12:00PM
40	M	U/13	400m	12:36PM	112	M	U/21	Shot Put	12:15PM
41	F	U/14	400m	12:38PM	113	F	U/12	Shot Put	12:30PM
42	M	U/14	400m	12:40PM	114	M	U/12	Shot Put	12:45PM
43	F	U/15	400m	12:42PM	115	F	U/13	Shot Put	1:00PM
44	M	U/15	400m	12:44PM	116	M	U/13	Shot Put	1:15PM
45	F	U/16	400m	12:46PM	117	F	U/14	Shot Put	1:30PM
46	M	U/16	400m	12:48PM	118	M	U/14	Shot Put	1:45PM
47	F	U/17	400m	12:50PM	119	F	U/15	Shot Put	2:00PM
48	M	U/17	400m	12:52PM	120	M	U/15	Shot Put	2:15PM
49	F	U/21	400m	12:54PM	121	F	U/21	Javelin	11:00AM
50	M	U/21	400m	12:56PM	122	M	U/21	Javelin	11:15AM
51	F	U/12	200m	1:00PM	123	F	U/12	Javelin	11:30AM
52	M	U/12	200m	1:02PM	124	M	U/12	Javelin	11:45AM
53	F	U/13	200m	1:04PM	125	F	U/13	Javelin	12:00PM
54	M	U/13	200m	1:06PM	126	M	U/13	Javelin	12:15PM
55	F	U/14	200m	1:08PM	127	F	U/14	Javelin	12:30PM
56	M	U/14	200m	1:10PM	128	M	U/14	Javelin	12:45PM
57	F	U/15	200m	1:12PM	129	F	U/15	Javelin	1:00PM
58	M	U/15	200m	1:14PM	130	M	U/15	Javelin	1:15PM
59	F	U/16	200m	1:16PM	131	F	U/16	Javelin	1:30PM
60	M	U/16	200m	1:18PM	132	M	U/16	Javelin	1:45PM
61	F	U/17	200m	1:20PM	133	F	U/17	Javelin	2:00PM
62	M	U/17	200m	1:22PM	134	M	U/17	Javelin	2:15PM
63	F	U/21	200m	1:24PM	135	F	U/12	Long Jump	11:00AM
64	M	U/21	200m	1:26PM	136	M	U/12	Long Jump	11:15AM
65	F	U/12	800m	1:30PM	137	F	U/13	Long Jump	11:30AM
66	M	U/12	800m	1:33PM	138	M	U/13	Long Jump	11:45AM
67	F	U/13	800m	1:36PM	139	F	U/14	Long Jump	12:00PM
68	M	U/13	800m	1:39PM	140	M	U/14	Long Jump	12:15PM
69	F	U/14	800m	1:42PM	141	F	U/15	Long Jump	12:30PM
70	M	U/14	800m	1:45PM	142	M	U/15	Long Jump	12:45PM
71	F	U/15	800m	1:48PM	143	F	U/16	Long Jump	1:00PM
72	M	U/15	800m	1:51PM	144	M	U/16	Long Jump	1:15PM



CROSS COUNTRY

DATE: Thursday 19 July, 2018
VENUE: Newhaven College (Phillip Island Rd)
HOST SCHOOL: Newhaven
SUPPORT SCHOOL: Gippsland Grammar
EVENT TIME: 10.00 am – 2.00 pm

- Age Groups will be U/12, U/13, U/14, U/15, U/16, U/17, U/21
- Ages to be taken from the January 1st, 2018.
- There are 14 events at the SEISA Cross Country.

2017 WINNERS TO BRING THE WINNERS SHIELD ON THE DAY

RULES FOR CROSS COUNTRY

1. Each competitor is to wear his or her full school sports uniform.
2. Runners or cross country spikes may be worn.
3. At the finish line, each competitor will receive a tag or notification of the position they finished. They must notify their school recorder accordingly.
4. The starter will start races with 'On Your Marks' and the sound of the starting pistol.
5. Ribbons will be awarded to the first to third place getters at the ribbon table after the race. Age medals winners will be presented at the official presentations after the event.
6. Competitors must complete the course as stated. Competitors are advised to walk the course prior to the commencement of the races.
7. Competitors may only compete in one race for the day.
8. Pacing by non-competitors is not allowed.
9. Disqualified competitors must be reported by the host school to Sports Coordinators.
10. In the case of a dispute, a dispute committee meeting incorporating all available Sports Coordinators or their proxy not directly involved in the dispute will be convened. The dispute must be lodged in writing on a dispute form by a staff member and presented to the SEISA Secretary.
11. A maximum of eight competitors from each school in each event with the first four competitors to count towards the team score. Teams of less than four competitors can still compete and still count towards a team score.
12. Points will be accumulated as follows – 1st place will receive 1 point, 2nd will receive 2 points, and so forth. The points scored for all 14 age groups are tailed to give the final school total. These scores are used for the awarding for the SEISA Cross Country Shield.

RACE SCHEDULE *(maybe subject to change)*

Time	Single Lap	Double Lap
11:00am	U12 boys	N/a
11:05am	U12 girls	N/a
11:10am	U13 boys	N/a
11:15am	U13 girls	N/a
11:20am	U14 boys	N/a
11:25am	U14 girls	N/a
11:35am	U15 girls	N/a
11:40am	N/a	U15 boys
11:45am	U16 girls	N/a
11:50am	N/a	U16 boys
11:55am	U17 girls	N/a
12:00pm	N/a	U17 boys
12:05pm	U21 girls	N/a
12:10pm	N/a	U21 boys

JOB DESCRIPTIONS

- Starter (1):** To begin all races with a starting gun. Starter's command should be 'Take your marks' 'Gun'
- Marshals (2):** To ensure that the events are lined up in the correct order and that all schools are at the starting line. To check that each school has a maximum of 8 competitors in the team.
- Course Marshals:** To ensure that competitors run the course correctly. Course Marshals should be stationed around the course to direct competitors.
- Place Judges (3):** To judge the finishing order of each event and to hand each competitor a raffle ticket corresponding to their finishing position.
- School recorders (6):** Each competitor is to take their raffle ticket to their school recorder. The school recorder records the student's name and placing and staples the raffle tickets to the age group sheet. The school recorder will also tally up the first four competitors in each age group to give the team's point score.
- Chief Recorder (1):** to collect the sheets from the School recorders and tally up point scores from all 14 age groups for each school.
- Assistant Chief Recorder (1):** to assist the Chief Recorder by entering the results on computer and to collect information for each schools "Results Package".

COURSE DESCRIPTION

There is one course of approximately 3km, U15, U16, U17, U21 boys will do two laps of the course. The start and finish are in close proximity as per map. The course is set out over the grounds of Newhaven College and into the Koala Recreation Reserve. The run is on well worn tracks and grassed ground on a consistently even surface. There are a few exceptions at gates and high traffic areas where there will be some mud. The grass will be mowed to maximise safety but students should be actively encouraged to look as they run. We have avoided any major hills or undulations on the course. The course traverses several mild gradients and takes in some fantastic views as it winds its way around the Year 9 Environmental Centre. The finish will be in front of the main pavilion providing for a Grandstand Finish





SURFING

DATE: Week of Thursday 26 April 2018
VENUE: Cape Woolamai Surf Beach (venue to be confirmed closer to the event)
HOST SCHOOL: Newhaven College
EVENT TIME: 10.00 am for 10.15 am start

- Schools are to meet at the venue.
- Contest location for the competition will be communicated to all schools prior to the event. Back-up venues will be advised in the event of unsafe or unsuitable conditions. The event is scheduled to run on the Thursday, but the final decision on the event day will be at the discretion of the contest director based on weather conditions.

2017 WINNERS TO BRING THE WINNERS SHIELD ON THE DAY

1. Competition Details

- 1.1 The Contest Director will decide on the contest location
- 1.2 Start Time: Schools will be expected to arrive at venue at least half an hour before the start of the competition.
- 1.3 Signing In: Supervising teachers will be expected to report to the competition desk located on the beach at the designated site.
- 1.4 Newhaven College will be responsible for the setting up of the competition tent.
- 1.5 Newhaven College will provide competition rash vests, score sheets, pens and clipboards.
- 1.6 There will be a minimum of three judges per heat and final, who will mark each competitor's waves. Newhaven College will provide experienced, independent judges.
- 1.7 At the start of competition the Contest Director and Head Judge will address all students, and will explain the rules to all competitors. It is expected that the first teams will commence the competition at 10.30am.
- 1.8 The Contest Director will decide on, and announce, the schedule for divisions on the day.
- 1.9 No free surfing allowed

2. Teams

- 2.1 Divisions to be contested:
Stand Up Board – Junior, Inter and Senior Boys, Junior, Inter, Senior Girls
- 2.2 Tag team' format in pairs
- 2.3 Each school is permitted a maximum of two (2) pairs in each division. (max. team size =12 surfers)
Each pair must consist of 1 junior surfer (7 – 9) and 1 senior surfer (10 – 12)
- 2.4 Surfer pairs in each division are designated and **MUST NOT BE CHANGED** during the contest.
- 2.5 A surfer may compete in more than one division.
- 2.6 Each school will be designated a color on the day and is responsible for returning contest vests at the end of the competition. Missing vests will be charged to the school responsible.

3. Competition Rules and Format

- 3.1 Each division will contest two heats (round 1), two semis (Round 2) and a final (Round 3)
Heats and finals will be twenty minutes in total.
- 3.2 A maximum of ten (10) waves per surfer per heat is permitted. Catching a wave is given as the surfer taking both hands off the rails of his/her board. (i.e. take off)
- 3.3 Pairs will divide their twenty (20) minutes at their discretion
- 3.4 Tags' must be made inside the team area
- 3.5 Surfers must not 'take-off' after heat finish
- 3.6 Next heat must be ready to go immediately.

- 3.7 Surfers must not interfere with another surfers wave:
- By obstructing a rider while paddling
 - By taking off on the unbroken section on which a surfer is riding (first up has right of way)
 - By "dropping in" (taking off on a wave at the same time as a surfer closer to the breaking section.
- 3.8 Format: as follows

HEAT ONE

8 schools maximum

Top 4 progress

SEMI ONE

1ST and 3rd from heat one

2nd and 4th from heat two

FINAL

1st and 2nd from semi one and 1st and 2nd from semi two

HEAT TWO

8 schools maximum

Top 4 progress

SEMI TWO

1st and 3rd from heat two

2nd and 4th from heat one

4. Judging criteria and scoring

- 4.1 Each surfer will be scored /10 for each wave.
- 4.2 The top two (2) wave scores for each surfer will count (team total possible = 40 points per heat)
- 4.3 No 'double whammy'
- 4.4 Two bonus points will be awarded for finishing within the time. (both surfers inside team area)
- 4.5 No less than 50% of teams from each heat will progress through to the next round.
- 4.6 Schools aggregate points will be awarded for places in finals as such: 1st 4 points, 2nd 3 points, 3rd 2 points and 4th 1 point.
- 4.7 Judges will follow criteria set down by Surfing Australia
- 4.8 Penalties: Interference: In the case of the head judge calling an interference the offending school will have their top wave score deleted for the heat.
- 4.9 Count backs: Heats/finals: Placing default to pair with the highest individual wave score in that heat/final. Schools aggregate: Placing's default to the school with the highest aggregate wave score in finals.

Points scale				
0.0-2.0	2.1-4.0	4.1-6.0	6.1-8.0	8.1-10.0
poor wave	fair wave	avg wave	good wave	excellent wave

A surfer must perform radical controlled maneuvers in the critical section of the wave with speed, power and flow to maximize scoring potential. Innovative and progressive surfing as well as variety of repertoire (maneuvers) will be taken into consideration when rewarding points for waves ridden. The surfer who executes this criterion with the maximum degree of difficulty and commitment on the waves shall be rewarded with the highest scores.

5. Safety

- 5.1 Newhaven College will provide two qualified surf rescue staff and rescue boards. Level 3 First Aid Staff will be on the beach for the duration of the contest.
- 5.2 St Johns Ambulance will be in attendance.
- 5.3 Each school's public liability will cover any injuries sustained by any competitor.
- 5.4 Each competitor must wear a full-length wet suit and have a leg or wrist rope attached to their board before entering the water
- 5.5 Students and staff are reminded to protect themselves from exposure to the sun.

6. Food and drink

- 6.1 Newhaven College will try to provide limited food and drink for contest organizers/judges but all competing students and teachers must supply their own food and drink.

7. Prizes

- 7.1 SEISA Champion Shield will be awarded to the school with the highest aggregate finals placings.

RASH VEST COLOURS

Beaconhills College (Berwick)	BLACK
Beaconhills College (Pakenham)	ORANGE
Gippsland Grammar	YELLOW
Newhaven College	RED
St Paul's Anglican Grammar School (Traralgon)	BLUE
St Paul's Anglican Grammar School (Warragul)	WHITE





SPRING CARNIVAL | BOYS NETBALL

DATE: Thursday 6 September, 2018
VENUE: Cardinia Life - Pakenham
HOST SCHOOL: St Paul's Anglican Grammar School/SEISA Secretary
EVENT TIME: 9.30 am for a 10.00 am start

Tournament Structure:

Each School can field one team in each of the following categories:

- Junior Boys (Year 7/8)
- Intermediate Boys (Year 9/10)
- Senior Boys (Year 11/12)

Player & Team Eligibility:

Players may play in one team only and all players must be current students of the school represented. A team shall consist of no more than 12 players.

On request students are able to play in sections above their current level, but are not permitted to play in sections below. This request must be made prior to the competition starting and should only be used to top up a team not the majority.

A minimum of five players are required to take the court for a match to commence.

Uniform:

Regular school sports uniform must be worn. The entire team must wear the same uniform. Pockets on shorts must be sewn closed.

Each team must supply their own netball and set of bibs.

Centre Pass:

The centre pass will be determined by a coin toss with the winning team to take centre pass, other team to choose goal end.

Timing & Substitutions:

All matches will be centrally timed, there will be a 1 minute break at half time, and however no injury time is provided.

Games	2 x 8 minute halves	1 minute break half time
Change over	3 minutes	
Finals	2 x 8 minute halves	1 minute break half time

Scoring

Each team to provide a scorer, the two scorers must sit together and use the official score sheet provided. The clipboard must not be removed away from the court.

The scoresheet provided will be considered the official scoresheet and only the information recorded on the official scoresheet will be recognised.

Winning team to deliver scoresheet to the convening School

Match Points & Byes:

Four points will be awarded to teams for winning a match. No points will be awarded for a loss. If scores are level at the end of the game, teams take two points each.

In sections which have uneven number (i.e. 7 teams) all teams will have a bye but will receive no points. Where points are equal at the end of the day, percentages will decide finalists.

Late Arrivals:

If any team is not present at the time of the starting siren, a representative from the team present must notify the convening School. The official may award the present team 1 goal for every minute or part thereof missed by the offending team. A maximum of 5 goals will be awarded, after which the match will be declared a forfeit by the official. The team present will be awarded the 4 points and a winning margin of 10-0. The scoresheet must be returned to the convening School indicating this.

Drawn Finals Matches:

If the scores are tied at the end of a final there is a one minute break during which time there may be substitutions and/or team changes. At the end of that 1 minute, 2 x 4 minute halves are played. At the end of the first 4 minutes teams simply change ends and there are no substitution or team changes allowed unless for injury. If at the end of the second 4 minutes the scores are still level, then play continues until one team has a two goal advantage

Fixture for Boys Netball					
	Crt 1		Crt 2		
10.00	BCB v BCP		NC v GG		
10.20	STP v STPT		BCB v BCP		
10.40	BCB v NC		BCP v STP		
11.00	GG v STPT		BCB v NC		
11.20	NC v STP		BCP v STPT		
11.40	BCB v GG		BCB v GG		
12.00	NC v STPT		BCB v STP		
12.20	BCP v NC		BCP v NC		
12.40	BCB v STPT		GG v STP		
1.00	BCP v GG		BCP v GG		
1.30	1 V 2 FINAL		3 V 4 FINAL		
2.00	1 V 2 FINAL		3 V 4 FINAL		
2.30	Presentations				
	JUNIOR		INTER		
			SENIOR		

Games 2 x 8 minute halves
 Finals 2 x 8 minute halves

1 minute break half time
 1 minute break half time

**Fixture subject to change pending entries*



SPRING CARNIVAL | VOLLEYBALL

DATE: Thursday 6 September, 2018
VENUE: Cardinia Life and Pakenham
HOST SCHOOL: Beaconhills Berwick and Pakenham
EVENT TIME: Games start at 9.30 am for 10.00 am start

Volleyball is a popular team sport played indoors with six a side. All games are to be played under the laws recognised by the Victorian Volleyball Association Rule Book provided that they do not clash with the rules below.

Object of the Game

The object of volleyball is to play the ball over the net and into the opponent's court so that it cannot be returned. Each team has 3 hits to return the ball, and the ideal use of 3 hits is: dig, set and spike.

Tournament Structure

- The SEISA Volleyball Tournament will have the following 4 divisions

Junior Boys (Years 7 – 9) Venue : Cardinia Life	Junior Girls (Years 7 – 9) Venue: Beaconhills Pakenham
Senior Boys (Years 10 -12) Venue : Cardinia Life	Senior Girls (Years 10 -12) Venue: Beaconhills Pakenham

- All teams play with 6 players on the court. To play a game, a team must have no less than 5 players on the court. Suggested squad sizes are between 8-10 players. A team not having enough players will be a forfeit.
- All games at the tournament are time games. The length of games is governed by the number of teams in the respective division. For this tournament the following time slots will be given per round:
 - Senior Boys, Senior Girls and Junior Girls = 30 minute rounds (centrally time)
 - Junior Boys = 20 Minute Rounds (timed with a stopwatch)It is also suggested that these round times include 5 minutes for a warm up and also to allow time between games.
- Each team will play 1 game against all teams within the division. All teams will also perform scoring duties as per the fixture.

Rules

1. Scoring. A team scores a point when they win a rally. Each set will be up to 25 points, with the winning team to be at least 2 points ahead of the other team. A match will be the best of 3 sets, or within the time allowed. A set will be live once 1 team scores at least 15 points and leads by at least 2.
2. The ladder will be decided on points.
 - a. A win is worth 3 points, a draw 2 points, a loss 1 point and a forfeit 0 points.
 - b. In the event of two teams finishing on the same number of points, teams will be separated based on their percentage (points for and against).
 - c. If the point differential is equal, it will be determined by which of the teams defeated the other during the preliminary matches.
3. Rotation. Each time a team wins the serve back all players of that team on the court will rotate one position in a clockwise direction. (See figure 1). The server will be the player in No 2 position. There are no limits to the amount of rotations made.
4. Teams must have numbers on the front and back of their team tops.
5. Jewellery must not be worn.
6. Players' names will be written on the score sheet prior to the game commencing.
7. No "spiking" will be allowed from the back half of the court.

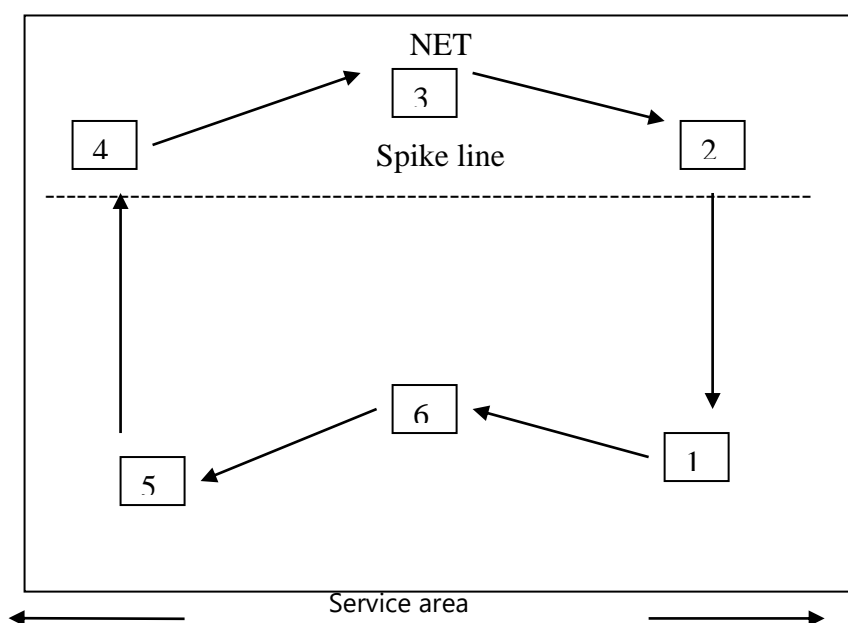
8. The host school will supply approved match volleyballs and score sheets.
9. Each team is expected to do duty and must supply:
 - a. a side line umpire
 - b. 2 scorers
 - c. 2 lines people
10. It is the host school's responsibility to supply one referee per match.
11. The length of the matches will be determined by the number of teams entered in the competition. There will be a five minute warm up between matches.

Rally

A team loses a rally if any of the following events occur:

- The ball touches the ground inside the court.
- The ball touches someone in the team and bounces outside the court, hitting the ground.
- The ball is hit more than 3 times (a block does not count – a block is with 2 hands and not 1).
- The ball is hit by the same person twice in a row (double hit).
- A player touches the net with any part of their body or clothing in the playing of their shot.
- A player puts their whole foot, hand or part of their body over the centre line.
- A player holds, catches or throws the ball. This generally happens when a player slaps the ball with an open hand.
- The first pass over the net may be a catch and throw.
- A back court player jumps over the height of the net between the spike line and the net.
- The server hits the ball while it is still in contact with the support hand. i.e. the serve cannot be handballed.
- The serve touches the net, and does not go over the net or goes out of court without being touched.

Volleyball playing area and direction of rotation.





SPRING CARNIVAL | GIRLS AFL FOOTBALL

DATE: Thursday 6 September, 2018
VENUE: Traralgon *(based on availability tbc)*
HOST SCHOOL: St Paul's Traralgon/Gippsland Grammar
EVENT TIME: Arrive at 9.30 am for game start at 10.00 am

The rules for the Girls AFL Round Robin will be identical to the rules in place for the boys, with the addition that there is to be no kicking off the ground at any time. Doing so will result in a free kick to the opposition team.

There will be two teams – a Year 7-9 team, and a Year 10-12 team. Students may only participate in the year levels according to the team structures in place.

1. Teams shall consist of 22 named players, **not more than 18** of whom shall take part in a match at any one time. All players must wear school football jumpers with numbers clearly visible on the back.
2. The toss of the coin shall take place on the ground in the presence of the umpires.
3. **MERCY RULE** – In the event of a team achieving a lead of greater than 100 points, the opposing team will receive a free kick at the next centre bounce re-start. This will continue until the difference becomes less than 100 points.
4. The ladder shall be determined using the following points – a win will be worth 2 points, a draw will be worth 1 point, and a loss will be worth 0 points. In the event of schools being equal on points, the School with the higher percentage would be deemed the overall winner. If Schools are equal on percentage as well, whoever won between the two Schools concerned would qualify.
5. **Conduct** – players must observe the rules of AFL Football. Players must accept, without question, umpires' decisions and should never dispute them by word or gesture of disgust.

Send off procedure – the central umpires of all games are instructed that they should send a player from the field for a serious offence. The umpire should at the time of the incident, or as soon as possible afterwards, give details to the teacher-in-charge of that player's team. Serious offences include deliberate kicking, fighting, use of elbow or striking, spitting, abuse of umpire, and charging. (Please refer to attached 'Order of Rule' for more information).

6. Umpires are instructed to penalise breaches of these regulations with a 50-metre penalty where appropriate in the laws of the game
7. **Interchange** – players may be interchanged at any time during the match. The players coming onto the ground must wait until the player coming off is over the boundary line. The same rule applies to injured players. For the 'blood rule', play must cease until the replacement player has taken up his position on the ground.



The proposed schedule of matches will be distributed once team entries are confirmed.

SENIOR COMPETITION

- 1) Matches to be 2 x 13 minute halves, with a 2 minute break at half time, no time on.
- 2) The winner is determined by the total wins, if two or more Schools achieve the same number of wins, they will be separated by percentage
- 3) All Schools to provide competent goal and boundary umpires
- 4) SEISA to provide field umpires
- 5) All schools to provide their own equipment and first aid

JUNIOR COMPETITION

- 1) Matches to be 2 x 9 minute halves, with a straight change over at half time (1 division)
- 2) The winner is determined by the total wins, if two or more Schools achieve the same number of wins, they will be separated by percentage
- 3) All Schools to provide competent goal and boundary umpires
- 4) SEISA to provide field umpires
- 5) All schools to provide their own equipment and first aid

Fixture for Girls AFL				
	Junior			Senior
10.00	STP	v	STPT	10.00 STP v GG
10.20	BCB	v	GG	10.30 BCP v BCB
10.40	BCP	v	NC	
11.00	GG	v	STPT	11.00 STP v NC
11.20	NC	v	BCB	11.30 BCB v GG
11.40	STP	v	BCP	
12.00	NC	v	STPT	12.00 BCP v NC
12.20	STP	v	BCB	12.30 STP v BCB
12.40	BCP	v	STPT	
1.00	NC	v	GG	1.00 GG v NC
1.20	BCP	v	BCB	1.30 STP v BCP
1.40	STP	v	NC	
2.00	GG	v	BCP	2.00 BCB v NC
2.20	BCB	v	STPT	2.30 GG v BCP
2.40	STP	v	GG	
Junior Games 2 x 9 minute halves with straight change over at half time				Senior 2 x 13 minute halves with 2 min half time break

*Fixture subject to change pending entries



SUMMER SPORT

The Sports to be played in the summer are:

- **Basketball** (boys and girls)
- **Softball** (girls)
- **Cricket** (boys)
- **Tennis** (boys and girls)

Dates of competitions between Schools in this zone shall be conducted on the dates noted in the official SEISA Calendar of Events, as well as the fixtures contained within this Handbook. Exact teams to be filled and venues are to be worked out between competing schools. Ideally, half the sporting competitions should be played at each school.

Finals

The top two teams in each level of each Sport will contest Finals, if applicable. Positions are determined by the most amount of wins – in the event of two or more schools having won an equal amount of matches, the teams will be separated by percentage. Perpetual trophies are awarded to winning senior school team, Pennants will be awarded to the winning school teams in Intermediate and Junior competitions.

ORGANISATION

1. The host school is required to book venues, provide score sheets, tabulate results, organise umpires, provide a First Aid kit and keep time. Fields of play should be clearly marked.
2. All equipment should be labeled clearly.
3. 'First' teams (i.e. Senior Cricket, Softball, Basketball and Tennis) can comprise any student from any year level, allowing Schools to select the best group of players at their disposal. Intermediate teams must be selected using only Year 9 and 10 students, while Junior teams must be selected using only Year 7 and 8 students.
4. Umpires should be experienced and competent and have the right to send any player off if they see fit. They should be briefed on the timing rules for each sport prior to the start of the game.
5. At the completion of events, results should be collated and emailed to the SEISA Secretary using the Official SEISA Result/Report Form, contained in this Handbook, as soon as possible following the event.
6. Finals to be played at a venue based on ladder position, with the first placed team given the opportunity to host the final. A central venue can be agreed should the logistics of travel be an issue between the two sports coordinators. Umpires and first aid to be organized by the hosting school.
7. Finals to start from 11am where possible, to assist with schools meeting end of school bus connections for students.



BASKETBALL RULES AND REGULATIONS

All matches are to be played under the laws recognized by the Basketball Australia provided that they do not clash with the rules below.

1. The time of the game should be 2 x 20 minute halves. All basketball should be played at indoor venues, where possible. At least five-minute half time break will be allowed for each game.
2. All players must wear school singlets or sports tops with numbers clearly visible on front and back. Numbers can be 0 -100. School singlets and shorts should all be of the one design.
3. Players' names, initials and numbers should be filled out on the score sheet prior to commencement. A team not having at least four players on the court at the commencement of the match will forfeit one point for every minute late, up to ten minutes, at which point the match will be forfeited.
4. Substitutes can only be made when the ball is 'dead'.
5. Two time-outs per half are permitted. The clock will not be stopped at any time during the game, except for the last minute of the final half. NO time-outs are permitted in the last 2 minutes of the game.
6. 10 players' maximum per team, team name lists are to be submitted to the Seisa Secretary prior to the first game.
7. Send off rule applies – 10 minutes for a minor offence, rest of the game for a major offence. Send off offences include bad language, abuse of umpire, wrestling, arguing and fighting. Each game is under the control of the umpire/s, whose authority and decisions must be respected. Any player whose name and number are taken by a referee should be referred to the School Coach and Sports Co-coordinator for further action. The 'blood rule' also applies.
8. Each team must provide a scorer for each game who are to sit together at score bench. No extra time is played if results are drawn in a normal round.
9. Points – the ladder will be decided on points, where a win is worth 2 points, a draw is worth 1 point, and a loss is worth 0 points. In the event of schools being equal on points and having played each other, results will be awarded on percentage.
10. FINALS - If the score is level at the conclusion of the second half, an extra five-minute period shall be played. Two (2) minutes is placed on the clock at the end of the game, then the extra five-minute period commences. The clock stops on every whistle during this period. One (1) time out is permitted for each team during this period, the clock stops. No end change. If the scores are level at the end of the extra time period the result is based on ladder position.
11. Equipment – home schools are to supply an approved basketball, time clock and score sheets for all matches. Senior & Intermediate boys use size 7 ball, Junior boys Size 6 and all girls size 6 ball.
12. Referees – it is the responsibility of the host school to supply AT LEAST one qualified referee per match. Where possible, a green shirt should only be employed when accompanied by a fully qualified referee.
13. MERCY RULE – In the event of a team reaching a lead of 30 points, this team will not be permitted to defend outside their own defensive three-point line, in a zone defense. Doing so will result in a technical foul – 2 free throws, plus possession – against the offending team.



CRICKET RULES AND REGULATIONS

1. All matches will be played in a Twenty20 format. The first innings of the match shall commence at 12.15pm and conclude by no later than 1.30pm. The second innings of the match shall commence at 1.40pm and conclude by no later than 2.55pm. If a fielding team is unable to complete their overs in time, they shall be penalised ten runs for every over not completed, unless circumstances dictate otherwise – this will be at the discretion of the umpire.
2. A minimum of 10 overs per team is required to constitute an official match.
3. All players must comply with the umpire's instructions. Any dissent by word, action or behaviour that brings the game into disrepute will not be tolerated
4. If a coach is umpiring, he/she may only address the players as part of their role as an umpire. Specific coaching instruction is not permitted.
5. A "No Ball" shall be called when the bowler over steps the front bowling crease with their entire foot, or when a ball passes the batsman above shoulder height.
6. A "Wide" shall be called when balls are out of reach on the off side and at the umpire's discretion down the leg side.
7. Bowlers may only bowl a maximum of four overs.
8. Only one short pitched delivery per over will be tolerated. Successive short pitched deliveries will be called as "no ball".
9. Two players may act as wicketkeeper during the course of the match. They can also bowl or can have already bowled prior to taking on the wicket keepers role.
10. Batsmen must retire at 30 runs at Junior and Intermediate level, and at 50 runs at Senior level. Batsmen will be permitted to remain at the crease until the end of the over during which they have reached the required number of runs to retire. Batsmen who have retired can also return to the crease if the required number of overs has not been completed, and if all other batsmen have been dismissed.
11. Any fieldsman within 10 metres of the bat in front of the wicket must wear a helmet and protector. Umpires must intervene if a fielding position places a player at risk.
12. An official umpire shall be appointed for each match by the home team. If an external umpire is not available, each competing school must provide an umpire. Each team shall also provide a scorer, both of whom will sit together.
13. Both teams must supply a 156 gram, quality cricket ball.
14. FINALS – if the scores level at the conclusion of the match, a super over format will be played to reach a result. This will commence 5 minutes after the conclusion of the game and the format consist of each team having one over (six balls) and two wickets.

REDUCED TIME or LOST TIME DUE TO LATE ARRIVAL OR SLOW PLAY

1. In the event of adverse conditions, an over per side will be reduced for every five minutes of play lost.
2. If rain forces the start to be delayed, a decision on whether play will go ahead will need to be made by no later than 1.00pm.
3. If a team is late arriving by less than five minutes, they forfeit the right to toss.
4. If a team is less than 15 minutes late, they must bowl their 20 overs within the reduced time.
5. If, due to the late arrival of a team, the full number of overs is not achieved, the team that is at the venue on time may nominate to bat or bowl first.
6. In the event of rain or time lost due to conditions, the Duckworth-Lewis system can be referred to. The SEISA Secretary will have access to this system, so should be contacted to communicate with the coach/es regarding the conditions to be set.



SOFTBALL RULES AND REGULATIONS

All matches shall be played under the laws recognised by Softball Australia, and the Rule Book "Official Softball Rules & Case Book" shall apply provided it does not clash with any of the following rules.

1. Player's names and initials are to be shown in batting order on the score sheet. Teams must follow the batting order once set. Substitutes must declare the place in the batting order as they enter to the other team's scorer.
2. Players must wear complete uniforms (i.e. School softball uniform); all playing tops are to be of a similar color.
3. Jewelry must not be worn. If an article of jewelry is impossible to remove, it must be securely taped.
4. At "Time", the score is taken at the last completed innings or 7 innings maximum (or 90 minutes maximum). Two hours should be available for play. If more than 45 minutes is lost due to poor weather, the match shall be called incomplete, and the result is a draw.
5. FINALS – if results are drawn in a finals match, the overall ladder position determines the result. No extra time is played.
6. There shall be a maximum of 12 players per team. Substitutes can only be made at the end of an innings except in the case of injury. The minimum number of players required to commence a game is seven. In the batting order, the blanks can be anywhere in the lineup. These blanks will be "outs" when the blank position has a turn at bat. Players arriving late can take up the positions of the blanks after notification to the umpire and the scorers. Normal batting order will be instituted.
7. Positional changes can be made on the field at any time. Pitchers and catchers must stand in their prescribed positions. Other players may be stationed anywhere on "fair" ground. The fielding positions are: Pitcher, Catcher, First baseman, second baseman, third baseman, shortstop, left fielder, centre fielder, right fielder
8. The 9-batter rule per innings is to be played.
An innings is completed when 3 batters are out, or when each of the 9 batters in the team has had 1 turn at batting.
After the 9th batter has finished her turn at bat, when the umpire would normally call for the next batter, they are informed that the 9th batter has been, by the offensive coach or scorer.
If the 9th batter is not the third out the play is finished and the ball returned to the pitcher and any runners on the diamond (including the batter if she was not put out) run the diamond in order and all runs score.
If the 9th batter is the third out, no runs score.
9. For safety reasons, first base must be a DOUBLE BASE, where half the base is secured in fair territory, and half the base, (of a different solid contrasting color), is secured in foul territory.
10. Batters and Runners, and base coaches under 18 years of age must wear helmets.
11. Catchers must wear masks with throat protector, helmet, chest protector, and shin guards.
12. Each team is expected to have a competent scorer. Scorers from each school should sit together.
13. Each team is to provide one leather official **12-inch** softball, bats, gloves and protective gear, all of which must be of official standards, and a scorebook or score sheets. Each School should supply each of their teams with one new ball at the start of each season, then another new ball for Finals (where applicable). Bats are to be of the specification set down in the Softball Australia Rulebook.

14. Umpires

An external badged umpire should be employed to officiate all matches, which the home team is responsible for providing. In the event of such an official not being available, Coaches may umpire. All games should have a plate and one line umpire.

The plate umpire judges batting and appeals.

The line umpire may take up different positions on the playing field wherever is the best position to render base decisions.

The umpires share equal authority to:

- Judge illegal pitches
- Base stealing
- Expel players or team officials
- Suspend play.

The most difficult games to umpire are those where the skills level is poor. Inevitably in these games the umpire will have many judgment calls, interpretation of rules and may make an error in a call. Coaches must accept this.

Intimidating the Umpire is not in the spirit of the game. If you have an experienced umpire, you have the right to question the decision if you think it is a misinterpretation of the rules but not if it is a judgment call. Do not approach with rancor or a poor attitude. Please adhere to the SEISA Code of Conduct in these matters.

15. End of innings – All players should run from and to their positions, not forgetting warm-up balls for throwing. Coaches should organize the team prior to the game beginning, giving thought as to when the substitutions could take place, minimizing the stoppage time for changes.

16. After the game: It is customary as a last rite to line up and shake all the opposing team players and coaches hands, thanking them for the game. Care should be exercised that this is done expeditiously with pep talks by coach left until after the last rites of the game.

17. Ladder Points: 2 points will be awarded for a win, 1 point for a draw and 0 points for a loss. In the event of schools being equal on points the final position is determined by percentage.

18. Coaches

- a. Coaches are to stay in the coaching box for the batting side and behind the foul/dead ball line when fielding.
- b. Any under 18 year old coaches at 1st or 3rd base must wear a batting helmet whilst in the coaching box or on the field of play.
- c. Coaches are expected to ensure that all safety equipment is in good order and in use at all times as their duty of care.
- d. A list is given for guidance:
 - i. Safety base at first bag
 - ii. Batting helmets on all batters, on deck batter, runners and underage coaches
 - iii. Catchers are wearing full protective gear (FULL regulation catching equipment) at all times when on the diamond and players taking warm-up pitches are suitably equipped
 - iv. Umpires are appropriately protected
 - v. Equipment is tidy and behind the dead/fair ball line
 - vi. Benches are well behind the dead/fair ball line
 - vii. One batter swinging for warm up at a time.

19. Blood Rule: In the event of a "blood injury" the game should stop and the injured removed and replaced before the game continues. The injured player may return at any time once bleeding has ceased.

20. Weather/Field Conditions: SEISA supports the premise that Softball is an all-weather game. Doubtful weather – the decision to play or stop play is the decision of the two coaches. If the coaches fail to agree, the umpire will decide. Players who do not have suitable footwear are at a disadvantage but this is not a reason for the game to be abandoned. The umpire shall be the sole judge regarding whether the field is safe to play on. Each team needs to have completed at least one full innings for a match result to be determined.
21. Key areas in game play that always require urgent attention and teaching to players by coaches are:
- Batters should be instructed to take their position in the batting box by passing behind the umpire when taking up the batting box farthest from their bench
 - To protect the catcher and umpire from injury, the bat should not be thrown at any time. Umpires will be instructed to take action for dangerous play. After a warning, a repeat throw could result in the umpire putting the batter out.
 - Throwing equipment in general and into the bench area in particular is not to be condoned and the coach or umpire shall take action. Temper tantrums normally associated with the throwing act shall be severely actioned by the coach. Helmets damaged are to be thrown away permanently.
 - The ball should be returned to the pitcher in the 8ft circle. The pitcher stands behind the pitching plate, and then steps forward onto the plate with hands separated. At this point the catcher's signals are received, and then the hands are put together for the pitch. This full stop position must be maintained for a minimum of one second and a maximum of ten seconds before the pitch.
 - The difference between a tag and a force play, when each is applicable.
 - Third Strike Rule: Batters and catchers must be taught when the third strike is dropped by the catcher that the out is given when either a throw is made to first or a tag on the batter/runner. However, in a situation with one or no outs and first base is already occupied by a base runner, the batter is automatically called out and may not advance to first. The base runners may steal on a dropped third strike at their own risk, as the ball is still 'live'.
A run shall not be scored if the third out of the inning is a result of a runner being forced out due to the batter becoming a baserunner.
 - Eight Foot Circle Rule: Base runners must understand how this rule operates when the pitcher is in the 8ft circle. It is a cause of dissatisfaction with the umpiring; therefore it is better to teach the correct method then the umpiring dissatisfaction ceases.
 - Leaving the Base Early: Teach the runners not to leave early as they will be called out if caught by the umpire.
22. Diamond size and pitching distance for each grade:
- | | Pitching | Distance | Base | Distance |
|------------|----------|----------|-------|----------|
| Year 11/12 | 40ft. | 12.20m | 60ft. | 18.30m |
| Year 9/10 | 35ft. | 10.67m | 55ft. | 16.76m |
| Year 7/8 | 35ft. | 10.67m | 55ft. | 16.76m |
23. Pitchers are to step onto the pitching rubber with two feet. Once the hands come together, the pitcher must pause then deliver the pitch. The pause may be between 1 and 10 seconds in duration.



TENNIS RULES AND REGULATIONS

All matches shall be played under the laws recognized by the Victorian Tennis Association provided that they do not clash with any of the rules below.

1. Each match is one set with a win being the first team to win 6 games, or to an advantage of two games (i.e. 7-5). At 6-all, a 12-point tie-breaker will be played.
2. Schools' sports uniforms are to be worn with the correctly soled footwear.
3. The overall results will be calculated on the number of sets won by each school. If two schools have won the same number of sets, the total number of games won will determine the winner. If a match is interrupted by rain, all completed sets will count in the final calculation – four complete sets are required to constitute a full result.
4. Senior and intermediate competitions will be replaced by a trial an A and B format for 2018. Boys and Girls will have an A and B competition, which will comprise of both intermediate and senior players.

Boys	A Comp - 8 players	B Comp - 8 players (min of 6)
Girls	A Comp - 8 players	B Comp - 8 players (min of 6)

Junior players graded in either competition are permitted to play, however they will be ineligible to play in the JUNIOR Summer competition of Tennis.

5. Previous structure -

Teams are to be of 8 players arranged into 4 pairs (A, B, C, D). i.e. 8 boys and 8 girls. Each School is to nominate their students in order of ranking, from 1 through to 8, for the second group of matches to be played. Games to be played are all doubles matches:

- | | | | |
|------------------|-------------------|--------------------|-------------------|
| i. A v A | ii. B v B | iii. C v C | iv. D v D |
| i. 1 & 3 v 1 & 3 | ii. 2 & 4 v 2 & 4 | iii. 5 & 7 v 5 & 7 | iv. 6 & 8 v 6 & 8 |

All players will play two matches of Doubles. Only the results of the above matches will count for the overall results. If a team is unable to field a particular pairing, they will forfeit those matches, incurring a 6-0 loss.

6. Players should at always play within the laws of Tennis and should refrain from reverting to any act of gamesmanship which threatens the true spirit of the sport.
 - i. Behaviour and language must be kept under strict control
 - ii. Balls must be returned to the server along the ground.
 - iii. It is your obligation to call all balls on your side, to help your opponent make calls when the opponent requests it, and to call against yourself (with the exception of a first service) any ball that you clearly see out on your opponent's side of the net.
 - iv. If you have any doubt as to whether a ball is out or good, you must give your opponent the benefit of the doubt and play the ball as good. You should not play a let.
 - v. Any "out", "let" or "fault" call must be made instantaneously (i.e. Made before either an opponent has hit the return or the return has gone out of play) otherwise the ball continues in play.
 - vi. If you call a ball "out" and then realize it was good, you should correct your call.
 - vii. If players cannot agree on the score, they may go back to the last score on which there was agreement and resume play from that point.
 - viii. Players are prohibited from checking the mark of the ball on their opponent's side of the court.
 - ix. Wait until a point is over before walking behind a court where a match is in progress.
 - x. To retrieve a ball from another court or to return a ball to another court, wait until the players have completed a point.
 - xi. To avoid controversy over the score, the server should announce the game score before starting a game and the point score prior to serving for each point.

- xii. Thank your opponent for the match.
 - xiii. In the event of a dispute insoluble by the players, coaches must become involved and reach an agreed solution. Players should be encouraged to work out their own difficulties.
-
- 7. Top grade governing body-approved balls should be used for all matches. One pair of new balls shall be supplied to each court for matches by the home team.
 - 8. No coaching or advice shall be given by anybody during a match.
 - 9. Substitutes. When a player is prevented through illness, injury or other good reason from completing a match, then, with approval of both coaches, a substitute may take their position.
 - 10. However, that pair forfeits the match in progress and the substitute player is able to play in his/her normal matches.
 - 11. Balls straying onto the playing surface during a point will result in the replaying of that point.
 - 12. Players should not leave the court during a match. Drinks and refreshments should be kept courtside and only accessed at a change of ends.
 - 13. It is imperative that sets are completed quickly. Hit-up time is restricted to three minutes for each match.

At least six courts should be made available for each competition. i.e. 6 courts for Year 7/8, 6 courts for Year 9/10 and 6 courts for Year 11/12



SUMMER SPORT FIXTURES – 2018 | SENIOR/INTERMEDIATE (TERM 1)

	ROUND 1		08.02.18	ROUND 2		15.02.18
	GG v NC	BCB v STP	BCP v STPT	NC v BCB	GG v STPT	STP v BCP
MATCHES	(Host)	(Host)	(Host)	(Host)	(Host)	(Host)
INTER CRICKET	NC	STP	BCP	BCB	STPT	BCP
SENIOR CRICKET	GG	BCB		NC		STP
INTER SOFTBALL	NC	STP		BCB		BCP
SENIOR SOFTBALL	GG	BCB		NC		STP
INTER BASKETBALL B & G	NC	STP	BCP	BCB	STPT	BCP
SENIOR BASKETBALL B & G	GG	BCB		NC		STP
A & B GIRLS TENNIS	NC	STP	BCP (B)	BCB	STPT (B)	BCP
A & B BOYS TENNIS	GG	BCB	BCP (B)	NC	STPT (B)	STP

	ROUND 3		22.02.18	ROUND 4		08.03.18
	STP v GG	STPT v NC	BCP v BCB	BCP v GG	BCB v STPT	NC v STP
MATCHES	(Host)	(Host)	(Host)	(Host)		(Host)
INTER CRICKET	GG	NC	BCP	GG	STPT	STP
SENIOR CRICKET	STP		BCB	BCP		NC
INTER SOFTBALL	GG		BCP	GG		STP
SENIOR SOFTBALL	STP		BCB	BCP		NC
INTER BASKETBALL B & G	GG	NC	BCP	GG	STPT	STP
SENIOR BASKETBALL B & G	STP		BCB	BCP		NC
A & B GIRLS TENNIS	GG	NC (B)	BCP	GG	STPT (B)	STP
A & B BOYS TENNIS	STP	NC (B)	BCB	BCP	STPT (B)	NC

	ROUND 5		15.03.18	FINALS THURSDAY 22 MARCH 2018		
	STPT v STP	GG v BCB	BCP v NC			
MATCHES	(Host)		(Host)			
INTER CRICKET	STP	BCB	NC			
SENIOR CRICKET		GG	BCP			
INTER SOFTBALL		BCB	NC			
SENIOR SOFTBALL		GG	BCP			
INTER BASKETBALL B & G	STP	BCB	NC			
SENIOR BASKETBALL B & G		GG	BCP			
A & B GIRLS TENNIS	STP (B)	BCB	NC			
A & B BOYS TENNIS	STP (B)	GG	BCP			



SUMMER SPORT FIXTURES – 2018 | JUNIOR (TERM 4)

	ROUND 1		18.10.18
	GG v NC	BCB v STP	BCP v STPT
MATCHES	(Host)	(Host)	(Host)
JUNIOR CRICKET A	GG	BCB	STPT
JUNIOR CRICKET B	NC	STP	
JUNIOR SOFTBALL	GG	BCB	
JUNIOR BASKETBALL B & G	NC	STP	BCP
JUNIOR TENNIS B & G	GG	BCB	STPT

	ROUND 2		25.10.18
	BCP v GG	BCB v STPT	NC v STP
MATCHES	(Host)		(Host)
JUNIOR CRICKET A	BCP	BCB	NC
JUNIOR CRICKET B	GG		STP
JUNIOR SOFTBALL	BCP		NC
JUNIOR BASKETBALL B & G	GG	STPT	STP
JUNIOR TENNIS B & G	BCP	BCB	NC

	ROUND 3		01.11.18
	STPT v STP	GG v BCB	BCP v NC
MATCHES	(Host)		(Host)
JUNIOR CRICKET A	STPT	GG	NC
JUNIOR CRICKET B		BCB	BCP
JUNIOR SOFTBALL		GG	NC
JUNIOR BASKETBALL B & G	STPT	BCB	BCP
JUNIOR TENNIS B & G	STPT	GG	NC

	ROUND 4		08.11.18
	NC v BCB	GG v STPT	STP v BCP
MATCHES	(Host)	(Host)	(Host)
JUNIOR CRICKET A	BCB	STPT	STP
JUNIOR CRICKET B	NC		BCP
JUNIOR SOFTBALL	BCB		STP
JUNIOR BASKETBALL B & G	NC	GG	BCP
JUNIOR TENNIS B & G	BCB	STPT	STP

	ROUND 5		15.11.18
	STP v GG	STPT v NC	BCP v BCB
MATCHES	(Host)	(Host)	(Host)
JUNIOR CRICKET A	STP	NC	BCP
JUNIOR CRICKET B	GG		BCB
JUNIOR SOFTBALL	STP		BCP
JUNIOR BASKETBALL B & G	GG	STPT	BCB
JUNIOR TENNIS B & G	STP	NC	BCP

**FINALS
THURSDAY 22
NOVEMBER 2018**



WINTER SPORT

The Sports to be played in the winter are:

- AFL (boys)
- Hockey (boys and girls)
- Netball (girls)
- Soccer (boys and girls)

Dates of competitions between Schools in this zone shall be conducted on the dates noted in the official SEISA Calendar of Events, as well as the fixtures contained within this Handbook. Exact teams to be filled and venues are to be worked out between competing schools. Ideally, half the sporting competitions should be played at each school.

Finals

The top two teams in each level of each Sport will contest Finals, if applicable. Positions are determined by the most amount of wins – in the event of two or more Schools having won an equal amount of matches, the teams will be separated by percentage. Perpetual trophies are awarded to winning senior school team, Pennants will be awarded to the winning school teams in Intermediate and Junior competitions.

ORGANISATION

1. The host school is required to book venues, provide SEISA score sheets, tabulate results, organise umpires, provide a First Aid kit and keep time. Fields of play should be clearly marked.
2. All equipment should be labeled clearly.
3. 'First' teams (i.e. Senior AFL, Hockey, Netball and Soccer) can comprise any student from any year level, allowing Schools to select the best group of players at their disposal. Intermediate teams must be selected using only Year 9 and 10 students, while Junior teams must be selected using only Year 7 and 8 students.
 - 3.1 For Netball, the Senior A team can be made up of the best students across all year levels, while the Senior B team can be selected only from Year 11 and 12 students.
4. Umpires should be experienced and competent and have the right to send any player off if they see fit.
5. At the completion of events, results should be collated and emailed to the SEISA Secretary using the Official SEISA Result/Report Form, contained in this Handbook, as soon as possible following the event.





AFL FOOTBALL RULES AND REGULATIONS

Rules to be followed are those of AFL Victoria, unless otherwise stated.

8. Teams shall consist of 22 named players, not more than 18 of whom shall take part in a match at any one time. All players must wear school football jumpers with numbers clearly visible on the back.
9. The toss of the coin shall take place on the ground in the presence of the umpires.
10. Conduct – players must observe the rules of AFL Football. Players must accept, without question, umpires' decisions and should never dispute them by word or gesture of disgust

Send off procedure – the central umpires of all games are instructed that they should send a player from the field for a serious offence. The umpire should at the time of the incident, or as soon as possible afterwards, give details to the teacher-in-charge of that player's team. Serious offences include deliberate kicking, fighting, use of elbow or striking, spitting, abuse of umpire, and charging. (Please refer to attached 'Order of Rule' for more information).

11. Umpires are instructed to penalise breaches of these regulations with a 50-metre penalty where appropriate in the laws of the game.
12. Interchange – players may be interchanged at any time during the match. The players coming onto the ground must wait until the player coming off is over the boundary line. The same rule applies to injured players. For the 'blood rule', play must cease until the replacement player has taken up his position on the ground.
13. Umpires – each game is under the control of the umpire/s, whose authority and decisions must be respected. A minimum of one professional central umpire should be used where possible, supplied by the Home team – one would be suitable for Junior matches, while two would be advised for Intermediate and Senior matches. Each school must supply a boundary umpire and a goal umpire for each match. All finals matches to have two umpires.
14. Runners – one runner may be used at all levels provided that the runner is a student, parent or staff member of the school, and has a distinguishable jumper and school tracksuit pants.
15. Spectators at football matches are not to partake in means of derision towards the umpires or heckling of any individual player.
16. Game duration – football matches shall consist of four 20-minute quarters, with NO time-on added. There shall be five-minute intervals at the quarter and three quarter breaks, and 10 minutes at half time.
17. MERCY RULE – In the event of a team achieving a lead of greater than 100 points, the opposing team will receive a free kick at the next centre bounce re-start. This will continue until the difference becomes less than 100 points.
18. The ladder shall be determined using the following points – a win will be worth 2 points, a draw will be worth 1 point, and a loss will be worth 0 points. In the event of schools being equal on points, the School with the higher percentage would qualify for finals. If Schools are equal on percentage as well, whoever won between the two Schools concerned would qualify. In the event of a drawn result the final, extra 2 x 5 minute halves to be played. The extra time will commence 5 minutes after the games conclusion.



ORDER OFF RULE FOR FOOTBALL

1. Any player(s) acting contrary to the laws of the game (AFL Victoria School Football Order Off Procedure) may be sent off the ground by the umpire(s).
2. Card Ruling ;
GREEN Card - A player(s) receiving a Green Card will be sent from the ground for 15 minutes and can be replaced
YELLOW Card - A player(s) receiving a Yellow Card will be sent from the ground for 15 minutes and cannot be replaced.
RED Card - A player(s) receiving a Red Card will be sent from the ground for the remainder of the match, cannot be replaced and requires the minimum suspension and action by the School.
3. Both coaches and umpires are to meet at the conclusion of the game to determine the eligibility for the next game of any player sent off.
4. Any school which has three or more players sent off during a match will forfeit that match.
5. A standard letter on an official Incident Report sheet should be sent to the Sport Coordinator and Principal of the offending students' School, with a copy sent to the SEISA Secretary. It is at the discretion of each individual School as to any further punishments that are handed out to the student(s) in question.
6. Schools may use up to four interchange players in any one match.



AFL MATCH MANAGER CHECKLIST

Each Secondary School Australian Football match should be conducted under the guidance of a Match Manager. The Match Manager may be one of the following - Coach, Team Manager, School Sport Manager or AFL Victoria Development Manager. The Match Manager will be responsible for the following:

- Allocation of change rooms
- Completion of the Secondary School Australian Football match day checklist
- Players ordered from the field
- Collecting team sheets
- Collection of match results from both teams
- Submission of match results and match day checklist to competition coordinator

Each school is to provide the following:

- First Aid Kit
- Qualified First Aider

MATCH VENUES INSPECTION POLICY

Process to ensure all match venues used by the South Eastern Independent Schools Association are in suitable condition for the safe conduct of Secondary School matches.

1. During week of Secondary School matches

In the week prior to the match being played the Home coach is to inspect the proposed match venue and confirm that the venue is in satisfactory condition for the match to be played next week.

2. On match day

Prior to the commencement of a match the competing teams' coach, or competent nominee, are to inspect the match oval and provide the pro forma report to the match umpires indicating that the ground is in a suitable condition for play to begin.

The report is to be provided to the umpires before the commencement of the match with the umpires to advise the home Coach if there are any concerns with the condition of the ground by either the clubs or umpires.

3. During the Match

Under the AFL Laws of Australian Football Law 10.6.2 Incomplete Match, the match umpires have the authority to cease the playing of a match if the ground or climatic conditions are such that it is considered unsafe to continue playing the match.





HOCKEY RULES AND REGULATIONS

All matches are to be played under Hockey Victoria Rules unless otherwise stated below.

TIMES:

- Matches must be a minimum of 25-minute halves, with a 7-minute half time break.
- Games must start on time or be shortened to allow time for the following matches
- If a team arrives late to a venue, 1 goal will be added to the other teams score for every 10 minutes they are late in starting (two coaches to discuss and make allowances under exceptional circumstances)
- If a match is tied at the end of the second half, penalty strokes will NOT be played, the only exception is the final match.
- In the event of penalty strokes, first 5 penalties are played out. If it is still a draw, penalties continue under sudden death rules until there is a winner

NUMBER OF PLAYERS

- Teams can consist of up to 16 players. There are three Hockey teams in SEISA Competition:
 - Junior Mixed – Year 7-8 (minimum of 3 girls per team on the field)
 - Senior Boys – Year 9-12
 - Senior Girls – Year 9-12
- No more than 11 players can be on the field at any one time, minimum of 8 players per side.
- Junior players are permitted to participate in the senior competition to fill the teams up to 11 players (minimum of 8 players) both boys and girls teams

UNIFORM

- All players must wear school sports shorts
- All players must wear school sports tops or matching hockey shirts (with numbers on shirts, where possible).
- The goalkeeper must wear a shirt of a different color to the rest of the team.

SAFETY

- Playing fields must be kept free of dangerous obstacles.
- Players in all competitions must wear shin guards.
- Players in all competitions are strongly recommended to wear mouth guards
- Schools must provide all their own equipment.
- Goalkeepers must wear kickers, leg pads, body protection, gloves and helmet with full-face protection.
- Face masks are to be worn when defending a penalty corner or penalty strokes when they are inside the circle they are defending as per the Hockey Victoria guidelines.
- Spectators should be at least 2m from the sidelines

UMPIRES

Two umpires should be provided for each match.

Umpires should be of an appropriate skill level and experience level and encouraged to discuss with coaches interpretations of the rules to provide overall consistency.

BEHAVIOUR

Players, coaches, officials and spectators should all uphold and encourage the SEISA Code of Conduct in regards to behavior on and off the field. It is customary for competing teams to clap each other onto the ground and to shake hands before the captains toss for the choice of ends or pass. At the conclusion of the game the captain should call for three cheers for the other team and the umpires and team members should shake hands with the opposition.

Personal Penalties

For rough or dangerous play, misconduct, or any intentional offence, the umpire may award the appropriate penalty and may:

1. Caution the offending player
2. Warn the offending player (green card)
3. Temporarily suspend the offending player, for a minimum of five minutes playing time (yellow card). The player cannot be replaced during this time
4. Permanently suspend the player (red card). The player cannot be replaced for that match and cannot play in any subsequent matches on that day.
5. Umpires report and incident report must be filled out for any carded incident.

OBSTRUCTION

A player should not obstruct an opponent from attempting to play the ball by:

- i. Moving or interposing themselves or their stick
- ii. Shielding the ball with their sticks or any part of their bodies
- iii. Physically interfering with the sticks or bodies of opponents.

FREE HIT

When a free hit is taken:

- The ball must be stationary
- The ball must move at least 1m before another player of the same team is allowed to play the ball
- The ball shall not be raised intentionally or in such a way as to be dangerous or likely to lead to dangerous play
- After playing the ball, the striker may not play the ball again or approach within playing distance of it until it has been played by another player.

ADVANTAGE

A penalty shall be awarded only when a player or team has been clearly disadvantaged by an opponent's offence.

OFFSIDE

There is no offside rule in hockey

SUBSTITUTIONS

- Substitutions are permitted at any time except after the awarding of a penalty corner and during the taking of a penalty corner. (the exception is the substitution of a defending goalkeeper due to injury)
- No limit to the number of players that can be substituted
- Substitution of a player may only be made after a player from the same team has left the field
- Time shall not be stopped for any substitution except the goalkeeper
- In the event of a tied game and extra time played, the goal keeper may not be substituted for the extra period of play.

CONDUCT OF PLAY – Use of Equipment

A player shall not:

- Play the ball intentionally with the back of their stick
- Take part in or interfere with the game unless they have their stick in their hand
- Play the ball above shoulder height with any part of the stick
- Lift their stick over the heads of players
- Raise their stick in a manner that is dangerous, intimidating or hampering to other players when approaching, attempting to play or playing the ball.

USE OF BODY, HAND FEET

Players shall not:

- stop or catch the ball with their hand
- intentionally stop, kick, propel, pick up, throw or carry the ball with any part of their bodies.



NETBALL RULES AND REGULATIONS

All matches are to be played under the laws of Netball Victoria provided that they do not clash with any of the laws below.

1. Player's names, initials and positions are to appear on the score sheet.
2. Players must wear complete school netball uniforms. Position bibs must be clearly visible on front and back.
3. Only pullovers in team colors can be worn under positional bibs.
4. Tracksuit pants or slacks may not be worn during play.
5. Hair is to be worn so as position top lettering can be clearly seen.
6. Fingernails shall be cut short.
7. Black, navy or matching sports briefs only may be worn.
8. Each team shall provide its own ball which must comply with the regulations in the Netball Victoria rule book.
9. Scorers from each school should sit together and confirm the score at the end of each quarter.
10. Should the scores be incorrectly recorded on the score sheet, only by the consent of the TWO CAPTAINS OR TWO COACHES OF UNDER AGE TEAMS can the score be rectified.
11. All games will be played with **12-minute quarters** with a two minute break for quarter and three-quarter time, and five minutes for half-time, unless modified times apply. In the event of a draw, no extra overtime to be played unless it is a final match. **FINAL** drawn match - Two (2) minutes is placed on the clock at the end of the game, then 2 x 5 minutes extra time is to be played (swap of ends between halves). If the results are still drawn after extra time, winner is determined by ladder position.
12. In the event of blood injuries, normal injury rules apply.
13. Misconduct of players during the game shall be dealt with in accordance of the GIS send-off rule.
14. **Jewellery** – No jewellery to be worn. Medi-alert bangles must be taped.
15. It is customary at the end of each game for the team captain to call for three cheers, for the opposition team and the umpires.
16. Where possible, matches shall be played on indoor courts. If matches are required to be played outdoors, the court should be safe for all players and officials.
17. Substitutes or positional changes can only be made at quarter, half and three-quarter time except in the case of injury.
18. A toss of a coin will determine which team takes the center pass and the other team will have the choice of ends.
19. The home team is responsible for the employment of two badged Netball umpires per match.
20. **MERCY RULE** – in the event of a team attaining a 20-goal lead against their opponent, the opposition will receive all centre passes, until this deficit is under 20 goals.



SOCCER RULES AND REGULATIONS

1. The rules at all matches will be governed by the Football Federation Victoria, Football Federation Australia, and FIFA.
2. All players must wear school sports uniforms or Soccer tops with numbers clearly visible on the back. The goalkeeper must wear a different colored top to the rest of the team. Teams may use up to four substitute players. Substitutions can be made at any time during the game.
3. Referees: the home team must supply a competent referee and each school must supply a linesman. Players should not dispute decisions of referees. A referee may order a player off the field for ten minutes for misbehavior and the team will not replace the offending player until the ten minutes suspension time is completed. A player who is ordered off for the match will not be replaced.
4. Duration of games: Games will be **2 x 25 minute halves** for all matches. Coaches may mutually alter these times.
5. The size of the ball should be size FIVE for all competitions.
6. Minimum of 8 players per team
7. Conduct
 - a. **Players**

The game should be played in the right spirit. All umpires are fallible, but their decisions must be accepted without the least suggestion of disagreement. (Their critics often overlook the "advantage" rule which means that the umpires have discretion to allow the game to flow on rather than halt it for minor breaches and thereby given an advantage to the offending team). Coaches are to set the example to both players and spectators.
 - b. **Spectators**

Spectators must view rationally, not emotionally, apparent mistakes and accept all decisions in a sensible manner appropriate to a "game".

Spectators should realise the general inconvenience caused by their encroaching on playing areas and should be asked to view the play from at least two metres for the side lines. Roping off may be of assistance.
8. The ladder shall be determined using the following points;
Win = 3 points, Draw = 1 point and Loss = 0 points. In the event of schools being equal on points after all have played against each other, the team with the highest percentage qualify for the final. If the match is cancelled due to weather or venue compliance, each team will receive one point.
9. In both Girls and Boys Soccer, the off-side rule will be played.
10. It is compulsory in all Soccer matches for players to wear shin pads.
11. In the event that a match is drawn, a penalty shootout will NOT be used, except in the finals match where a penalty shootout will be played.

WINTER SPORT FIXTURES – 2018

JUNIOR (TERM 2)

	ROUND 1	17.05.18	10.05.18	NOTE GG v STPT WILL BE PLAYED ON THE 17 MAY NOT ON THE 10 TH WITH OTHER SCHOOLS
	NC v BCB	GG v STPT	STP v BCP	
MATCHES	(Host)	(Host)	(Host)	
JUNIOR FOOTBALL	NC		BCP	
JUNIOR HOCKEY (MIXED)	BCB	STPT	STP	
JUNIOR NETBALL A & B	BCB	STPT	BCP	
JUNIOR SOCCER B & G	BCB	STPT	STP	

	ROUND 2		24.05.18
	STP v GG	STPT v NC	BCP v BCB
MATCHES	(Host)	(Host)	(Host)
JUNIOR FOOTBALL	GG		BCB
JUNIOR HOCKEY (MIXED)	STP	STPT	BCP
JUNIOR NETBALL A & B	STP	NC	BCP
JUNIOR SOCCER B & G	GG	NC	BCP

	ROUND 3		31.05.18
	GG v NC	BCB v STP	BCP v STPT
MATCHES	(Host)	(Host)	(Host)
JUNIOR FOOTBALL	NC	STP	
JUNIOR HOCKEY (MIXED)	GG	BCB	STPT
JUNIOR NETBALL A & B	NC	BCB	STPT
JUNIOR SOCCER B & G	GG	STP	STPT

	ROUND 4		07.06.18
	STPT v STP	GG v BCB	BCP v NC
MATCHES	(Host)		(Host)
JUNIOR FOOTBALL		BCB	BCP
JUNIOR HOCKEY (MIXED)	STPT	GG	BCP
JUNIOR NETBALL A & B	STPT	GG	NC
JUNIOR SOCCER B & G	STPT	GG	NC

	ROUND 5		14.06.18	FINALS THURSDAY 21 JUNE 2018
	BCP v GG	BCB v STPT	NC v STP	
MATCHES	(Host)	(Host)	(Host)	
JUNIOR FOOTBALL	GG		STP	
JUNIOR HOCKEY (MIXED)	BCP	BCB	STP	
JUNIOR NETBALL A & B	GG	BCB	STP	
JUNIOR SOCCER B & G	BCP	BCB	NC	



INTERMEDIATE/SENIOR (TERM 3)

	ROUND 1		26.07.18	ROUND 2		2.08.18
	STPT v STP	GG v BCB	BCP v NC	BCP v GG	BCB v STPT	NC v STP
MATCHES	(Host)		(Host)	(Host)		(Host)
INTER FOOTBALL		GG	NC	BCP		NC
SENIOR FOOTBALL		BCB	BCP	GG		STP
SENIOR BOYS HOCKEY		GG	BCP	BCP		STP
SENIOR GIRLS HOCKEY		GG	BCP	BCP		STP
INTER NETBALL A & B	STPT	GG	NC	BCP	BCB	NC
SENIOR NETBALL A & B		BCB	BCP	GG		STP
INTER SOCCER B & G	STPT	GG	NC	BCP	BCB	NC
SENIOR SOCCER B & G		BCB	BCP	GG		STP

	ROUND 3		9.08.18	ROUND 4		16.08.18
	GG v NC	BCB v STP	BCP v STPT	STP v GG	STPT v NC	BCP v BCB
MATCHES	(Host)	(Host)	(Host)	(Host)	(Host)	(Host)
INTER FOOTBALL	GG	BCB		STP		BCP
SENIOR FOOTBALL	NC	STP		GG		BCB
SENIOR BOYS HOCKEY	GG	BCB		STP		BCP
SENIOR GIRLS HOCKEY	GG	BCB		STP		BCP
INTER NETBALL A & B	GG	BCB	BCP	STP	STPT	BCP
SENIOR NETBALL A & B	NC	STP		GG		BCB
INTER SOCCER B & G	GG	BCB	BCP	STP	STPT	BCP
SENIOR SOCCER B & G	NC	STP		GG		BCB

	ROUND 5		23.08.18	FINALS THURSDAY 30 AUGUST 2018
	NC v BCB	GG v STPT	STP v BCP	
MATCHES	(Host)	(Host)	(Host)	
INTER FOOTBALL	BCB		STP	
SENIOR FOOTBALL	NC		BCP	
SENIOR BOYS HOCKEY	BCB		BCP	
SENIOR GIRLS HOCKEY	BCB		BCP	
INTER NETBALL A & B	BCB	GG	STP	
SENIOR NETBALL A & B	NC		BCP	
INTER SOCCER B & G	BCB	GG	STP	
SENIOR SOCCER B & G	NC		BCP	





SEISA CULTURAL EVENTS

The cultural program includes Music, Drama, Visual Arts, Chess, Debating, Public Speaking, Dance and Theatre Sports.

Where possible, each discipline has a collaborative element, allowing students from each School to engage and learn from each other. Drama, Dance, Chess, Debating, Public Speaking and Theatre Sports may have a competitive element.

EVENT

CHESS, DEBATING AND PUBLIC SPEAKING

DATE: Tuesday 8 May, 2018
VENUE: Gippsland Grammar
HOST SCHOOL: Gippsland Grammar
EVENT TIME: 1.00 pm – 4.00 pm

MUSIC

DATE: Tuesday 22 May, 2018
VENUE: Beaconhills College Pakenham
EVENT ORGANISERS: Beaconhills Pakenham
SUPPORT SCHOOL: tbc
EVENT TIME: 10.00 am – 7.30 pm (estimated times only)

VISUAL ARTS

DATE: Tuesday 22 May, 2018
VENUE: Beaconhills College Berwick
EVENT ORGANISERS: Beaconhills Berwick
EVENT TIME: 10.00 am – 7.30 pm (estimated times only)

DANCE

DATE: Thursday 14 September, 2018
VENUE: Beaconhills College, Pakenham
HOST SCHOOL: Beaconhills Pakenham
SUPPORT SCHOOL: tbc
EVENT TIME: Workshops 1.00 – 3.30pm, Performance: 4pm – 6.30pm (tbc)

THEATRE SPORTS

DATE: Thursday 14 September, 2018
VENUE: Beaconhills College, Pakenham
HOST SCHOOL: Beaconhills Pakenham
SUPPORT SCHOOL: tbc
EVENT TIME: Workshops 1.00 – 3.30pm, Performance: 4pm – 6.30pm (tbc)

General Details

Schools will be informed of all details concerning each event and the overall organizational details by the host school in advance. Any programs or final details will be distributed no less than a fortnight before.

Each Schools score will be based on the adjudicator's raw score, not on a points for places basis.

Schools should advise students to bring all meals, snacks and drinks as required. These must be consumed outside venues as food and drink are not permitted inside venues.

Drama will be reviewed each year for inclusion in the Cultural events program as determined by the SEISA Cultural coordinators.

DATE: Tuesday 22 May, 2018
VENUE: Beaconhills Pakenham
EVENT ORGANISERS: Beaconhills Pakenham
EVENT TIME: 10.30 am – 7.30 pm
WORKSHOPS: 11.00 am – 4.00 pm
CONCERT: 6.00 pm – 7.30 pm (guide only)

Other Details

- The event is a 'festival/showcase' rather than a 'competition', celebrating and showcasing the musical excellence that is present in all schools.
- The central focus of the event to be a combined choir, directed by an 'invitational guest conductor', with the balance of the program consisting of one performance ensemble from each school.
- This festival/showcase event could be marketed to the broader public, showcasing the excellence within the schools.
- Timing of the event to be scheduled for late Term 1, early Term 2.
- Each school will have a performance ensemble perform in the concert, rehearsal time allocated after the completion of the choral workshops which run until 4pm. This may evolve into workshops throughout the day for the musical students, to provide a collaborative element for these students.
- Dress code for all performers to be black

Schools should advise students to bring drinks. Snacks lunch as required. A BBQ will be provided at the venue by Friends of PA from nominated school for students.

Schedule guide for the event, which may change

Arrival time 10.30 -11.00am	Arrival of all schools for briefing	Introduction
Workshops 11.00 – 1pm		
Lunch 1.00 – 1.30 pm		
Workshops 1.30 – 3.45 pm		
3.45pm -4pm	Workshops conclude	
4.30pm – 5.30 pm	BBQ Dinner	
4.00-5.30pm	Sound Checks	Approx 20 minutes for each school
5.30 – 6.00 pm	Call for students for concert preparation	
6.15pm	Concert start	Powerpoint presentation while people are being seated
	MC Welcome –	
	Principal Introduction's of each school ?	
Closing remarks		
Finish 7.30 pm	Students Depart	

This section will include a collaborative choral ensemble and performance ensembles. Performance choral pieces will feature music pieces workshopped with invitational guest conductor through the day, resulting in a SEISA choir.

Three – four music pieces will be available to schools to prepare for the festival. These pieces can then become part of the schools selected music for the calendar year. Workshops will feature these pieces are with a guest conductor and performed as the final part of the performance concert.

Each school is to bring one performance ensemble, no staff are allowed to play in the ensembles, even in an accompanying role.

Equipment needs

The host School will ensure the following list of equipment is available:

- Piano
- Bass and Guitar amps and associated power cables (please bring your own leads)
- 20 Music Stands
- Vocal P.A. and 3 Vocal microphones
- Facility for C.D accompaniment

Any other specialist equipment or extra music stands are to be provided by each School, or through negotiation with the Host School prior to the event. Any extra electronic equipment must be checked by the technicians at the venue prior to use.

NB: Schools are to send a list of the groups they intend to bring (with instrumentation and numbers), numbers of vocal students, stage setup guide diagram, and special requests for additional instruments and/or equipment at least THREE WEEKS prior to the event.

The Host School is to provide a stage manager and stage crew for the evening, working in conjunction with the venue. Competing Schools are to provide the stage manager with an illustration of their groups' stage set and any additional requirements. This should be provided by the morning of the event, at the latest.



VISUAL ARTS

DATE:	Tuesday 22 May, 2018
VENUE:	Beaconhills Berwick
EVENT ORGANISERS:	Beaconhills Berwick
EVENT TIME:	10.30 am – 5.00 pm
WORKSHOPS:	11.00 am – 4.00 pm

SEISA 'Collaborart' is solely collaborative in nature, aiming to expose students to a wide variety of different theoretical concepts and practical skills. Each workshop is designed for students to learn a new skill, technique or concept and intends to give students the opportunity to collect new insights and reinvigorate their work.

Each school participating in the 'Collaborart' event will nominate and run their workshop in each of the specified domains. Each school will nominate a teacher to run/assist with a workshop on the day – this teacher will decide on the media and theme for their workshop. Guest artists may be invited/involved in running workshops in any given year.

Each school will nominate 2 students maximum for each of the workshops that are run on the day, giving a total of 12 students per school. Please note that there is capacity limit for ALL of the workshops.

The areas of interest include:

- Graphics/Visual Communication & Design
- Sculpture/Clay
- Etching
- Textiles
- Photography
- Digital Photography/Media

The workshops are not restricted to particular year levels, but each school could identify certain students that would be suited to attend each activity. Students should be participating in Visual Arts within their respective SEISA School.

Equipment needs

Each school is required to bring the appropriate equipment based on the activity their teacher is predominantly involved in. These materials need to be organised prior to the date of the workshops. There is general art equipment available on request at the host school. (These include things like paint brushes, water containers and sculpting tools etc.)

2 student from each school for each workshop

A workshop for the visual arts teachers involved may be held a few weeks prior to the event. This workshop will be at the school hosting the event.

Images and video to be captured throughout the day and showcase the work done by students. This is then to be compiled into a slide show for display at the performance concert. Media students from schools to work together if possible.



CHESS, DEBATING AND PUBLIC SPEAKING

DATE: Tuesday 8 May 2018
VENUE: Gippsland Grammar
HOST SCHOOL: Gippsland Grammar
SUPPORT SCHOOL:
EVENT TIME: 12.30 pm arrival for 1.00 pm – 4.00 pm



CHESS

Each school may field one team of 4 -8 students.

The team should consist of equal numbers of senior (Years 10-12) and junior players (Years 7 – 9). Where there cannot be an equal number e.g. 7 players, the difference cannot be more than one (7= 3 senior, 4 junior, or, 4 senior, 3 junior).

No player will play a student from the same school, so each school should nominate their No 1 and No 2 in each level.

Schools will nominate a Captain for each team (this is usually the Senior No 1 player).

Play will be upon the basis of an Individual Swiss tournament. 1v1 and 2v2. Team scores will be calculated as a sum of the top 4 players scores from each team.

The event will be organized so that each student will play each other player at their level.

Each game will run for 20 minutes maximum, allowing 10 minutes per player with zero increment.

Adjudication & declaring a result

A representative from ChessKids Victoria will be the Arbiter for the event. They will manage the event on the night and determine the rankings, which will be converted into points.



DEBATING

Debating will be split into three rounds. Junior students are students up to Year 9. Senior students are students up to Year 12.

Each schools has the opportunity to bring four debating teams. Two junior teams, and two senior teams. Please note that senior teams will be debating at the same time.

3:00pm	Junior Round One Debates	Senior topics released and commence preparation
3:45pm	Junior Round Two Debates	
4:30pm	Juniors watch Seniors	Senior Rounds Commence

Each school must provide a chairperson for each of the debates.

Junior debates:

Junior teams should consist of Years 7-9 students.

Junior speeches are 3-4 minutes. There will be one warning bell at three (3) minutes and two bells at four (4) minutes. The speech should finish within 15 seconds of the second warning to avoid method (and perhaps matter) penalties.

Junior teams will debate known topics and will be adjudicated by trained students in accordance with the principles established by the Debaters Association of Victoria. The draw and topics will be announced no later than 10 working days prior to the event.

Senior debates:

Senior speeches are 5-6 minutes. There will be one warning bell at five (5) minutes and two bells at six (6) minutes. The speech should finish within 15 seconds of the second warning to avoid method (and perhaps matter) penalties.

Senior teams will debate secret topics and will follow the rules for secret topics established by the Debaters Association of Victoria for secret topic debates. This includes a prohibition on teacher/coach/parent assistance and on the use of e-communication devices (mobile phones, lap top computers, etc.) in the preparation room.

Considerations for the organising school

- if providing two teams in each division, the junior and senior teams of all schools should be affirmative in one round and negative in the next;
- if providing only one team in each division, one team should be negative and one affirmative;
- schools should not debate the same school more than once;
- no school adjudicate its own team;

Adjudication

Each school must provide two staff members, who will be utilised in the evening to adjudicate debates. They must be trained in accordance with the principles established by the Debaters Association of Victoria.

Teams will be adjudged in accordance with the established criteria governing the matter, manner and method of individuals and the team as a whole. A full statement of these principles can be found at www.dav.com.au. Coaches and students not familiar with them are strongly advised to review this website.

Declaring a result

The results will be determined by the greatest number of wins, with the greatest points differential being considered where there is a tie.



The competition will take place in two divisions: senior and junior.

Each school should be represented by two students: one senior (Year 10, 11 or 12) speaker, and one junior (Year 7, 8 or 9) speaker.

Each junior speaker will deliver a prepared speech (3mins) and an impromptu speech (2 mins).

Each senior speaker will deliver a prepared speech (4 mins) and an impromptu speech (3mins).

SENIOR DIVISION

Prepared Speech

Senior speakers will prepare and deliver a four (4) minute speech in accordance with the topic guidelines. There will be one warning bell at three (3) minutes and two bells at four (4) minutes. The speech should finish within 15 seconds of the second warning to avoid time penalties.

All senior prepared speeches will be assessed according to the following criteria. They will be assessed according to the extent to which the;

- *Introduction was engaging and clearly stated the topic;*
- *Subject matter was suitable and substantial;*
- *Argument was developed logically and effectively;*
- *Speech was original and intelligent in its exploration of the subject;*
- *Conclusion was effective and left the audience with a clear message;*
- *Choice of language was appropriate – expressive, suitable, conveying meaning clearly and effectively;*
- *Delivery was effective – appropriate use of notes, gestures and emphasis;*
- *Voice was clear, with tone, pace and pauses used effectively*
- *Timing was within allowable limits; and*
- *Audience was engaging.*

Impromptu Speech

Senior speakers will speak for three (3) minutes on the same topic, which will be announced separately to each candidate three minutes before they speak.

Candidates will therefore have three minutes to prepare the impromptu speech.

There will be one warning bell at 2½ minutes and two bells at three (3) minutes. The speech should finish within 15 seconds of the second warning to avoid time penalties.

All senior and junior impromptu speeches will be assessed according to the following criteria. They will be assessed according to the extent to which the impromptu speech demonstrated

- *A broad general knowledge;*
- *The ability to think clearly and creatively under pressure;*
- *The ability to structure an oral text logically in a short time;*
- *Relevance to the topic;*
- *Communicated a clear and engaging message that was worth listening to;*
- *And was presented with effective use of tone, pace, pauses and gestures;*
- *In a style that was confident, fluent and natural; and*
- *In a voice that was clearly audible.*

JUNIOR DIVISION

Prepared Speech

Junior speakers will prepare and deliver a three (3) minute speech on one of suggested topics. There will be one warning bell at 2½ minutes and two bells at three (3) minutes. The speech should finish within 15 seconds of the second warning to avoid time penalties.

All junior prepared speeches will be assessed according to the criteria below, which is a modified version of the following criteria.

The speech will be assessed according to the extent to which the speech exhibited:

- *A clear introduction and statement of purpose*
- *Logical organisation of content;*
- *Development of key ideas;*
- *Complex ideas;*
- *Preparation and rehearsal;*
- *Clarity and expression;*
- *Expressive language;*
- *Appropriate stance, gestures, eye contact;*
- *Varied and suitable volume, articulation, pitch, tone, emphasis in voice;*
- *An ability to successfully engage audience; and*
- *Was within the time limits set for the task.*

Impromptu Speech

Junior speakers will speak for two (2) minutes on the same topic, which will be announced separately to each candidate three minutes before they speak.

Candidates will therefore have two minutes to prepare the impromptu speech.

There will be one warning bell at 1½ minutes and two bells at two (2) minutes. The speech should finish within 15 seconds of the second warning to avoid time penalties.

The speech will be assessed according to the extent to which the speech demonstrated:

- *A broad general knowledge;*
- *The ability to think clearly and creatively under pressure;*
- *The ability to structure an oral text logically in a short time;*
- *Relevance to the topic;*
- *Communicated a clear and engaging message that was worth listening to;*
- *And was presented with effective use of tone, pace, pauses and gestures;*
- *In a style that was confident, fluent and natural; and*
- *In a voice that was clearly audible.*

Declaring a result

Placing's will be awarded based on the total points gained by each speaker for the impromptu and prepared speeches in both the junior and senior section. If there is a tie on points, the student with the highest scoring speech will be the winner.



THEATRE SPORTS

DATE: Thursday 13 September, 2018
VENUE: Beaconhills College Pakenham
HOST SCHOOL: St Paul's Warragul
SUPPORT SCHOOL: Newhaven College
EVENT TIME: 4.00 pm – 6:30 pm performance
1.00 pm -3.30 pm workshops arrive 12.30 pm

Teams will be participating in a workshop from 1.00 pm – 3.30 pm run by either Impro Melbourne, or a staff member appointed by the SEISA Cultural Coordinators. After a short break, an inter-school theatre sports competition will commence.

Rounds

Junior teams will perform in two rounds. The first round will consist of a 1 minute game per team and the second round will have a 2 minute game per team. From these two rounds a winning junior team will be decided.

The senior teams will perform in two rounds. The first round will consist of a 2 minute game per team and the second round will have a 3 minute or Longer game per team. From these two rounds a winning senior team will be decided.

The winning Junior and Senior team will each perform one final round on stage for the Dance competitors while the Dance adjudicators deliberate.

Each school will provide 2 teams, each comprising of four students.

Junior teams will consist of Year 7 – 9 students and senior teams will consist of Year 10 – 12 students.

A mix of males and females is preferable.

Games

Will be workshopped with students.

Rules

Standard Theatre Sports rules apply, as per <http://www.improaustralia.com.au>.

Additional SEISA rule :

A gong will be employed by the judges to ward off inappropriate behavior on stage.

1st gong – team will leave the stage immediately

2nd gong – team will leave the stage immediately and are eliminated from the competition

Performance criteria

There will be a panel of three judges. One will be the work shop leader.



DANCE

DATE:	Thursday 13 September, 2018
VENUE:	Beaconhills College Pakenham
HOST SCHOOL:	Beaconhills College
SUPPORT SCHOOL:	Newhaven College
EVENT TIME:	4.00 pm – 6:30 pm performance 1.00 pm -3.30 pm workshops

This event has both competitive and collaborate elements. Workshops are held with guest artists with a nominated changing theme each year. Performance competition is held after the workshops.

Details of performance teams

Items are not to exceed 3 minutes in length. Any items exceeding 3 minutes will be stopped.

Schools may only enter ONE team per section, Students may enter up to TWO sections only.

Troups must have 4-12 members (inclusive). However, schools finding it difficult to field a team may enter one group smaller than 4 members to encourage student participation. Troups must not exceed 12 members, should a troupe be greater than 12, no score will be awarded to that performance.

Junior Sections are restricted to Years 7, 8 and 9 students only.

Senior Sections may include junior students, but a majority of the group (75%) must be Years 10, 11 and 12 students. *(This is a change from the handbook with previously no junior students)*

The Novice Section is for non-dancers; that is students who do not attend regular dance classes. However, to assist schools, each group is allowed a MAXIMUM of 25% of their dancers to have had dance school experience. The Novice Section may include the following number of participants with dancing experience:

- Groups of 4-7: 1
- Groups of 8-11: 2
- Groups of 12: 3

Schools' integrity will be trusted when it comes to the number of experienced dancers in groups.

All music must be supplied by upload prior to the event, labelled with school name and section/division. Date and upload directions to be supplied close to event date.

Costuming is optional, but dancers must be outfitted for safe dance practices. Costumes must be appropriate and monitored by the school. Tights or leggings must be worn, footless acceptable.

Students and schools should ensure that music, choreography, costuming and subject matter are appropriate and are not of an offensive nature. Any complaints will be passed onto the school/s concerned.

It is the responsibility of the host school to film the competition for further reference.

DANCE SECTIONS

- Junior Contemporary/Lyrical
- Junior Modern/Jazz
- Open Hip Hop
- Senior Contemporary/Lyrical
- Senior Modern/Jazz
- Open Novice

Contemporary/Lyrical – a modern abstract style, including Lyrical and Neo-Classical. Shows emotion through movement and must demonstrate balance, flexibility and control. May be abstract or contain a narrative.

Modern/Jazz – includes Up Tempo Jazz and Musical Comedy styles. A routine using jazz technique, with such moves as kicks, splits, isolations.

Hip Hop – includes various moves such as breaking, popping, locking and krumping.

Novice – May be either or a combination of Contemporary/Lyrical, Modern/Jazz or Hip hop.

PERFORMANCE CRITERIA

Technical Execution	(10)	(Correct delivery of technique)
Performance Skills	(10)	(Focus, Expression, Connection)
Effort	(10)	(Energy expenditure, Preparation, Synchronisation)
Presentation	(10)	(Suitability of music, costume, performance)

Two adjudicators/workshop directors are to be employed to coordinate workshops and judge performances

For Novice section the criteria will be;

Entertainment	(10)	(Audience engagement, Effort, Commitment and Fun)
Performance Skills	(10)	(Focus, Expression, Connection)
Effort	(10)	(Energy expenditure, Preparation, Synchronisation)
Presentation	(10)	(Suitability of music, costume, performance)

PLEASE NOTE:

This is **not** an eisteddfod and as such, some music, costuming and choreography movements that are acceptable in such competitions may not be suitable for interschool competition. Winners are awarded for each section only, there is not an overall winner.



RISK ANALYSIS REPORTS

Risk Analysis and Management System

Name:	Athletics (JUMPS)	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Jumping Events	Date: 12/5/2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Muscle and Joint Strain, minor impact Injury, major impact Injury and eye foreign particle injury (sand from pits)		
Causal Factors Hazards, perils, dangers.		People Spectators Officials Competitors	Equipment High jump matts Horizontal & up –rights Jumping pits Run-ups	Environment Exposure to elements
Risk Management Strategies	Normal Operation	<ul style="list-style-type: none"> • Supervision by teacher and/or parent • Briefing notes issued including job description 	<ul style="list-style-type: none"> • Appropriate size and densities for high jump bags • Side bags in correct position • Correct raking of pits i.e. sand into centre of pits • Safe use of rakes and 	<ul style="list-style-type: none"> • Venue Casey Fields Regional Athletics Centre well maintained and marked etc specific to activities. • Take off area to be kept free of grit etc • Run ups to be kept free of spectators
	Emergency	<ul style="list-style-type: none"> • St Johns present for major incident and school responsible to co-ordinate parent communication etc • Each school responsible for minor incident 	Host school to inspect venue if in doubt sports co-ordinators to meet and agree if venue is suitable or note	Host school to inspect venue if in doubt sports co-ordinators to meet and agree if venue is suitable or note
Relevant Industry Standards Applicable		All relevant commencement heights and distances etc are to be found on the athletics Victoria web site This also includes guide lines for each event		
Policies and Guidelines Recommended		Further safety guidelines as per Athletics Victoria Web Site. More Vigilant student movement control by use of safety tap etc		
Skills Required by Staff		Minimal training required specific to event. Good people organisation skills and an awareness of restricting access to the field of play. Student helpers to be well briefed and organised		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Athletics (THROWS)	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Throwing Events	Date: 12/5/2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Muscle and Joint Strain, minor impact Injury and major impact Injury		
Causal Factors Hazards, perils, dangers.		People • Spectators • Officials • Competitors	Equipment • Javelin • Discus • Shot putt • Circle/Run up	Environment • Exposure to elements
Risk Management Strategies	Normal Operation	Supervision by teacher and/or parent Briefing notes issued including job description	Appropriate weights etc.	Venue Casey Fields Regional Athletics Centre all weather surface well maintained and marked etc. specific to activities
	Emergency	St Johns present for major incident and school responsible to co-ordinate parent communication etc. Each school responsible for minor incident	Host school to inspect venue if in doubt sports co-ordinators to meet and agree if venue is suitable or note	Host school to inspect venue if in doubt sports co-ordinators to meet and agree if venue is suitable or note
Relevant Industry Standards Applicable		All relevant weights etc are to be found on the athletics Victoria web site This also includes guide lines for each event		
Policies and Guidelines Recommended		Further safety guidelines as per Athletics Victoria Web Site. More vigilant student movement control by use of safety tap etc		
Skills Required by Staff		Minimal training required specific to event. Good people organisation skills and an awareness of restricting access to the field of play.		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Athletics (TRACK)	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Track Events	Date: 12/5/2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Muscle and Joint Strain, Minor impact Injury, Falls and collision, Exhaustion and distress, Asthma and other fatigue related conditions		
Causal Factors Hazards, perils, dangers.		People Spectators Officials Competitors	Equipment • Track • Blocks • Starters gun • Finish line marshals and chair	Environment Exposure to elements Track surface i.e. Water pooling.
Risk Management Strategies	Normal Operation	Supervision by teacher and/or parent Briefing notes issued including job description	Students given pre instruction by schools on use of blocks etc	Venue Casey Fields Regional Athletics Centre all weather surface well maintained and marked etc specific to activities. • Take off area to be kept free of grit etc • Run ups to be kept free of spectators
	Emergency	• St Johns present for major incident and school responsible to co-ordinate parent communication etc • Each school responsible for minor incident	Host school to inspect venue if in doubt sports co-ordinators to meet and agree if venue is suitable or note	Host school to inspect venue if in doubt sports co-ordinators to meet and agree if venue is suitable or note
Relevant Industry Standards Applicable		All relevant commencement heights and distances etc are to be found on the athletics Victoria web site. This also includes guide lines for each event.		
Policies and Guidelines Recommended		Further safety guidelines as per Athletics Victoria Web Site. More Vigilant student movement control by use of safety tap etc		
Skills Required by Staff		• Minimal training required specific to event. • Good people organisation skills and an awareness of restricting access to the field of play. • Student helpers to be well briefed and organised		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Basketball	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Track Events	Date: 27/4/2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Death, concussion, spinal, broken bones, cuts, abrasions, sprains, strains, dehydration, bruising.		
Causal Factors Hazards, perils, dangers.		People <ul style="list-style-type: none"> Not following: <ul style="list-style-type: none"> Safety instructions Rules of play Rules of the facility correct fitting of uniform Ignorance of instructions Collisions 	Equipment <ul style="list-style-type: none"> Basketball rings not secured and fall on players Injury inflicted by ball 	Environment <ul style="list-style-type: none"> Injury inflicted by: <ol style="list-style-type: none"> Objects surrounding the court. (eg. tables, chairs, bags, people drink bottles etc.) Curtain separating the courts Water on the playing surface Slippery surface which may be caused by dust present on playing surface.
Risk Management Strategies	Normal Operation	Thorough explanation of safety instructions, rules of play, rules of the facility being used and the correct way to wear a uniform.	Equipment to be thoroughly checked before each time it is used. Have a well equipped first aid kit in a well accessible location.	Thoroughly inspect playing surface and surroundings to check for all potential dangers that may inflict injury.
	Emergency	During evacuation, people are to evacuate quickly and safely as directed by person in the position of responsibility.	Fully equipped first aid kit to be used to assist in any emergency.	In the event of a power failure during dark hours, basketball will be cancelled due to unsafe conditions and reduced visibility.
Relevant Industry Standards Applicable				
Policies and Guidelines Recommended				
Skills Required by Staff		<ul style="list-style-type: none"> Minimum senior level 2 first aid 		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Cricket	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Cricket	Date: June 2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		The risks in cricket mainly relate to being hit by the ball or bat. Collisions between players although rare are a consideration.		
Causal Factors Hazards, perils, dangers.		People <ul style="list-style-type: none"> • Players not wearing adequate protective equipment. • Dangerous field Placement. • Not playing to the rules. 	Equipment <ul style="list-style-type: none"> • Damaged, ill-fitting or inadequate protective equipment. • Non-regulation equipment. 	Environment <ul style="list-style-type: none"> • Inadequate/uneven playing surface. • Heat/sun exposure. • Inclement weather.
Risk Management Strategies	Normal Operation	1) Ensure all batters wear helmets with face guard, batting pads and protector. (Helmets recommended for super 8's) 2) Wicket keeper wears helmet with face guard, wicket keeping pads, gloves and a protector. 3) Fielders within 10 metres of the bat in front of the wicket to wear helmet with face guard and a protector. 4) Ensure players know the basic rules.	1) Check for damaged or ill-fitting equipment. 2) Bat grips not too worn. 3) Mouth guards recommended for close fielding positions. 4) Extra protection available and recommended for batsmen – thigh pads, arm guards, rib protectors.	<ul style="list-style-type: none"> • Check playing surface prior to the match and remove debris and obstacles. • Hats recommended for fielders. Sunscreen and hydration breaks to be used. • Cease play in thundery conditions.
	Emergency	1) Have access to first aid equipment. 2) Have phone access (mobile or fixed) with emergency numbers. 3) Seek help in case of serious injury.	Modify the rules or abandon play if the equipment is inadequate	<ul style="list-style-type: none"> • Abandon play when an emergency arises. • Players gather in a safe supervised area.
Relevant Industry Standards Applicable				
Policies and Guidelines Recommended		Refer to SEISA manual - competition rules for cricket.		
Skills Required by Staff		Knowledge of the rules and skills of the game. An understanding of the dangers associated with the game. Good student control.		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Australian Football	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	AFL	Date: 14/06/2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Death, concussion, spinal, broken bones, cuts, abrasions, sprains, strains, dehydration, bruising.		
		Causal Factors Hazards, perils, dangers.	People • Not following: - Safety instructions - Rules of play - Rules of the facility - correct fitting of uniform • Ignorance of instructions • Collisions	Equipment • Goal posts not padded can injure players • Injury inflicted by ball • Boots and fingernails to be checked
Risk Management Strategies	Normal Operation	Thorough explanation of safety instructions, rules of play, rules of the facility being used and the correct way to wear a uniform.	Equipment and field of play to be thoroughly checked before each time it is used. Have a well-equipped first aid kit in a well accessible location.	Thoroughly inspect playing surface and surroundings to check for all potential dangers that may inflict injury.
	Emergency	During evacuation, people are to evacuate quickly and safely as directed by person in the position of responsibility.	Fully equipped first aid kit to be used to assist in any emergency.	
Relevant Industry Standards Applicable				
Policies and Guidelines Recommended				
Skills Required by Staff		Minimum senior level 1 first aid		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Golf	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Golf	Date: 10/05/2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Hit by ball, hit by club, cuts/abrasions, sunburn, dehydration, overexposure to heat or cold, snake bite, insect bite or sting.		
Causal Factors Hazards, perils, dangers.		People Skill level of participants, understanding of golf etiquette.	Equipment Sound condition of golf kit	Environment General outdoor perils inc. environmental conditions – heat/cold, overhanging trees, animals.
Risk Management Strategies	Normal Operation	Thorough briefing of golf etiquette. Adequate staff numbers in attendance.		Adequate shade/weather protection must be available around the course. Access to drinking water.
	Emergency	Adequate staff supervision around course. Ambulance and nearest hospital numbers known.		Cancellation or postponement of event.
Relevant Industry Standards Applicable				
Policies and Guidelines Recommended		Not to commence play when temperature exceeds 30 C or when electrical storms are in the area.		
Skills Required by Staff		Basic First Aid		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Hockey	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Hockey	Date: 18/04/2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Accidents including: Cuts, bruising, sprained ankles, torn muscles, broken arms or legs, damaged teeth		
Causal Factors Hazards, perils, dangers.		People • Collisions • Tripping	Equipment • Hit with stick • Hit with Ball	Environment Rough ground
Risk Management Strategies	Normal Operation	Ensure that the umpire is competent. Ensure all players are wearing mouthguards & shin pads. Goalies must wear pads, kickers & protective head gear.	Ensure sticks are not lifted above shoulder when in close proximity to others. Wear mouth guards & shin pads Keep ball below knee, unless shooting for goal with only Goalie, (unless skilled in the scoop shot.) Keep spectators back from ground (ideally 2metres)	
	Emergency	Have St. John's or person trained in First Aid present.		
Relevant Industry Standards Applicable		Mouthguards and shin pads should be worn by all players. Goalies must wear protective head gear.		
Policies and Guidelines Recommended				
Skills Required by Staff		One person should be competent in hockey; Umpires should be competent.		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Netball	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Netball	Date: 27/04/2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Death, concussion, spinal, broken bones, cuts, abrasions, sprains, strains, dehydration, bruising.		
Causal Factors Hazards, perils, dangers.		People <ul style="list-style-type: none"> Not following: <ul style="list-style-type: none"> Safety instructions Rules of play Rules of the facility correct fitting of uniform Ignorance of instructions 	Equipment <ul style="list-style-type: none"> Netball Poles not secured Elastic on netball bib may inflict injury such as getting limbs caught up in elastic. Injury inflicted by ball 	Environment <ul style="list-style-type: none"> Injury inflicted by: <ol style="list-style-type: none"> Objects surrounding the court. (eg. tables, chairs, bags, people drink bottles etc.) Curtain separating the courts Water on the playing surface Slippery surface which may be caused by dust present on playing surface.
Risk Management Strategies	Normal Operation	Thorough explanation of safety instructions, rules of play, rules of the facility being used and the correct way to wear a uniform.	Equipment to be thoroughly checked before each time it is used. Have a well equipped first aid kit in a well accessible location.	Thoroughly inspect playing surface and surroundings to check for all potential dangers that may inflict injury.
	Emergency	During evacuation, people are to evacuate quickly and safely as directed by person in the position of responsibility.	Fully equipped first aid kit to be used to assist in any emergency.	In the event of a power failure during dark hours, netball will be cancelled due to unsafe conditions and reduced visibility.
Relevant Industry Standards Applicable				
Policies and Guidelines Recommended				
Skills Required by Staff		Minimum senior level 2 first aid		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Soccer	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Soccer	Date: 27/04/2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Death, concussion, spinal, broken bones, cuts, abrasions, sprains, strains, dehydration, bruising, bites, stings.		
Causal Factors Hazards, perils, dangers.		People • Not following: - Safety instructions - Rules of play - Rules of the facility - correct fitting of uniform • Ignorance of instructions	Equipment • Soccer goals not secured and fall on players • Injury inflicted by ball • Injury inflicted by footwear (such as football boots)	Environment • Uneven Ground • Steep Banks surrounding the oval • Discarded rubbish • Syringes • Water covering the field of play • Injury inflicted by: • Objects (such as bags, drink bottles etc)
Risk Management Strategies	Normal Operation	Thorough explanation of safety instructions, rules of play, rules of the facility being used and the correct way to wear a uniform.	Equipment to be thoroughly checked before each time it is used. Have a well equipped first aid kit in a well accessible location.	Thoroughly inspect playing surface and surroundings to check for all potential dangers that may inflict injury.
	Emergency	Move quickly to the designated meeting place to receive further instructions (St Paul's Oval)	Fully equipped first aid kit to be used to assist in any emergency.	In the event of bad weather, soccer will be cancelled due to unsafe conditions which may inflict injury, for example: hail and lightning.
Relevant Industry Standards Applicable				
Policies and Guidelines Recommended				
Skills Required by Staff		Minimum senior level 2 first aid		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Softball	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Softball	Date: June 2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		The risks in softball mainly relate to injuries resulting from being hit by the ball or bat. Collisions between players and other injuries relating to "sliding in" to bases are also an issue.			
		Causal Factors Hazards, perils, dangers.	People Players not wearing protective equipment. Batting team incorrectly positioned. Not playing to the rules.	Equipment Damaged or ill-fitting equipment. Non-regulation equipment.	Environment Inadequate playing surface. Heat/sun exposure. Inclement weather.
Risk Management Strategies	Normal Operation	1) Ensure all batters wear helmets. Catcher wears helmet, face guard with throat protector, leg guards and body protector. 2) Batting team positioned well behind and to the side of home base. 3) Fielders to wear gloves. 4) Ensure players know the basic rules.	1) No damaged helmets. 2) Players only wear helmets that fit. 3) Bat grips not too worn. 4) Breakaway bases to be used where possible and double base on first. 5) Shin and knee protectors recommended. 6) Mouth guards recommended.	• Check playing surface prior to the match and remove debris and obstacles. • Use hats, shade, sunscreen and hydration breaks. • Cease play in thundery conditions.	
	Emergency	1) Have access to first aid equipment. 2) Have phone access (mobile or fixed) with emergency numbers. 3) Seek help in case of serious injury.	Modify the rules or abandon play if the equipment is inadequate	Abandon play when an emergency arises. Players gather in a safe supervised area.	
Relevant Industry Standards Applicable					
Policies and Guidelines Recommended		Victorian Softball Association – Preventing softball injuries document. (www.victoria.softball.org.au)			
Skills Required by Staff		Knowledge of the rules and skills of the game. An understanding of the dangers associated with the game. Good student control.			
Final Decision on Implementing Activity		Choose One			
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>	
		Comments:			



Risk Analysis and Management System

Name:	Surfing	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Surfing	Date: June 2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Sprains, strains, broken bones, sunburn, dehydration, cold exposure/hypothermia, cuts, abrasions, shark attack, near drowning, death.		
Causal Factors Hazards, perils, dangers.		People Not Following- • Rules of competition • Safety instructions. • Dropping in on another surfer. • Inadequately dressed.	Equipment • Injury inflicted by board. • Sirens not loud enough to be heard by surfers.	Environment • Surf too big for level of experience. • Rips. • Sharks. • Rocks • Sandbanks • Lightening
Risk Management Strategies	Normal Operation	• Thorough explanation of rules and safety instructions. • No surfer will be allowed to compete without a wet suit.	• Have St Johns at venue. • Have first aid kits at venue. • Ensure the emergency sirens are loud enough.	• Check for rips • Shark spotters. • Appropriate beach for level of experience. • Check weather patterns.
	Emergency	• Have spotters sitting out the back of the waves. • During evacuation of water all surfers are to exit water quickly and safely.	• Have St Johns and first aid kits to be used in emergency	• Cancel event if surf not safe. • In event of a shark attack evacuate water.
Relevant Industry Standards Applicable				
Policies and Guidelines Recommended				
Skills Required by Staff		Level 2 first aid and surf rescue		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Swimming Carnival	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Carnival	Date: 10/05/ 2006

Analysis

Description

RISKS				
Accident, Injury & other forms of loss.		Drowning, spinal damage, cuts/abrasions, sunburn, dehydration, overexposure to heat or cold		
Causal Factors		People	Equipment	Environment
Hazards, perils, dangers.		Running on pool deck, diving	Pool depth, lane rope make, pool edge projections (ladders etc.)	Outdoor Pools- surrounds various perils inc. environmental conditions
Risk Management Strategies	Normal Operation	Normal Pool use rules. Pool guards employed.	Use only pools, designed for competition use.	Indoor pools recommended. If Outdoor, adequate shade/weather protection must be available
	Emergency	Life guards should be on duty the entire time. Ambulance and nearest hospital numbers known.		Cancellation or postponement of event.
Relevant Industry Standards Applicable		<ul style="list-style-type: none"> • Minimum depth for diving • Minimum lane width • Qualified guard to student in water ratio 		
Policies and Guidelines Recommended		Recommended to use indoor pools		
Skills Required by Staff				
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Table Tennis	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Carnival	Date: 15/09/ 2010

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Broken bones, cuts, abrasions, sprains, strains, bruising.		
Causal Factors Hazards, perils, dangers.		People • Not following: - Safety instructions - Rules of play - Rules of the facility - correct fitting of uniform • Ignorance of instructions	Equipment • Injury inflicted by ball	Environment • Injury inflicted by: - Objects surrounding the table (eg. Damage to corner of table, chairs, seating, bags, people drink bottles etc.) • Curtain separating the courts • Water on the floor • Slippery surface which may be caused by dust present on playing surface.
Risk Management Strategies	Normal Operation	Thorough explanation of safety instructions, rules of play, rules of the facility being used.	Equipment to be thoroughly checked before each time it is used. Have a well equipped first aid kit in a well accessible location.	Thoroughly inspect playing surface and surroundings to check for all potential dangers that may inflict injury.
	Emergency	During evacuation, people are to evacuate quickly and safely as directed by person in the position of responsibility.	Fully equipped first aid kit to be used to assist in any emergency.	In the event of a power failure during dark hours, Table tennis will be cancelled due to unsafe conditions and reduced visibility.
Policies and Guidelines Recommended				
Skills Required by Staff		Basic first aid		

Final Decision on Implementing Activity	Choose One		
	Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
	Comments:		



Risk Analysis and Management System

Name:	Tennis	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Tennis	Date: 14/06/ 2006

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Death, concussion, spinal, broken bones, cuts, abrasions, sprains, strains, dehydration, bruising.		
Causal Factors Hazards, perils, dangers.		People <ul style="list-style-type: none"> • Not following: <ul style="list-style-type: none"> - Safety instructions - Rules of play - Rules of the facility - correct fitting of uniform • Ignorance of instructions • Collisions 	Equipment <ul style="list-style-type: none"> • Nets must be secured. • Injury inflicted by ball. • Injury inflicted by racquets. 	Environment <ul style="list-style-type: none"> • Injury inflicted by: <ul style="list-style-type: none"> - Objects surrounding the court. (eg. tables, chairs, bags, people drink bottles etc.) - Water on the playing surface - Slippery surface which may be caused by dust, sand or dirt present on playing surface.
Risk Management Strategies	Normal Operation	Thorough explanation of safety instructions, rules of play, rules of the facility being used and the correct way to wear a uniform.	Equipment to be thoroughly checked before each time it is used. Have a well equipped first aid kit in a well accessible location.	Thoroughly inspect playing surface and surroundings to check for all potential dangers that may inflict injury.
	Emergency	During evacuation, people are to evacuate quickly and safely as directed by person in the position of responsibility.	Fully equipped first aid kit to be used to assist in any emergency.	
Relevant Industry Standards Applicable				
Policies and Guidelines Recommended				
Skills Required by Staff		<ul style="list-style-type: none"> • Minimum senior level 1 first aid 		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	Volleyball	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	Volleyball	Date: 15/06/ 2008

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Concussion, spinal, broken bones, cuts, abrasions, sprains, strains, dehydration, bruising.		
Causal Factors Hazards, perils, dangers.		People <ul style="list-style-type: none"> • Not following: <ul style="list-style-type: none"> - Safety instructions - Rules of play - Rules of the facility - correct fitting of uniform • Ignorance of instructions 	Equipment <ul style="list-style-type: none"> • Volleyball Poles not secured • Volleyball net not secured • Injury inflicted by ball 	Environment <ul style="list-style-type: none"> • Injury inflicted by: • Objects surrounding the court. (eg. tables, chairs, seating, bags, people drink bottles etc.) • Curtain separating the courts • Water on the playing surface • Slippery surface which may be caused by dust present on playing surface.
Risk Management Strategies	Normal Operation	Thorough explanation of safety instructions, rules of play, rules of the facility being used and the correct way to wear a uniform.	Equipment to be thoroughly checked before each time it is used. Have a well equipped first aid kit in a well accessible location.	Thoroughly inspect playing surface and surroundings to check for all potential dangers that may inflict injury.
	Emergency	During evacuation, people are to evacuate quickly and safely as directed by person in the position of responsibility.	Fully equipped first aid kit to be used to assist in any emergency.	In the event of a power failure during dark hours, Volleyball will be cancelled due to unsafe conditions and reduced visibility.
Relevant Industry Standards Applicable				
Policies and Guidelines Recommended				
Skills Required by Staff		• Minimum senior level 2 first aid		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Risk Analysis and Management System

Name:	X-Country	
Group:	South Eastern Independent Schools Association	
Activity / Situation:	X-Country	Date: 15/06/ 2008

Analysis

Description

RISKS Accident, Injury & other forms of loss.		Sprains, strains, broken bones, sunburn, dehydration, cold exposure/hypothermia, cuts, abrasions, snake/insect bites, death. Runners not fit enough to run the course.		
Causal Factors Hazards, perils, dangers.		People Not Following: - <u>Safety instructions</u> - Leaving designated paths - Not following the designated routes. - Inappropriate preparation - Inappropriate clothing Student medical problems	Equipment - Inadequate marking of the course	Environment - Course littered with excessive debris - High tide if at Cape Woolamai - Extreme weather conditions
Risk Management Strategies	Normal Operation	<ul style="list-style-type: none"> • Ensure students are fit and well enough to complete course. • Thorough explanation of the rules safety and course 	<ul style="list-style-type: none"> • Have clear well defined maps. • Have St John's at venue. • Have first aid kits at checkpoints along the course. • Have mobile phones at each checkpoint 	<ul style="list-style-type: none"> • Check course for excessive debris • Check tide times
	Emergency	<ul style="list-style-type: none"> • If extreme weather consider cancelling event. • St Johns to attend 		
Relevant Industry Standards Applicable				
Policies and Guidelines Recommended				
Skills Required by Staff		Minimum senior level 2 first aid.		
Final Decision on Implementing Activity		Choose One		
		Accept <input type="checkbox"/>		Reject <input type="checkbox"/>
		Comments:		



Accident & Injury Report Form

Name of person involved: _____ School: _____

Date of Incident: / /	Time of Incident:
-------------------------------------	-------------------

NATURE OF MOST SEVERE INJURY (or potential injury)				<input type="checkbox"/>
1. Fracture	6. Crushing	11. Bite/Sting	16. Head Injury	
2. Dislocation	7. Amputation	12. Stress	17. Other	
3. Strain/Sprain	8. Bruising	13. Shock		
4. Laceration/Cut	9. Dental Injury	14. Concussion	_____	
5. Burns/Scald	10. Overuse	15. Eye Injury	_____	

PART OF BODY MOST SEVERE INJURED (or potential injury)				<input type="checkbox"/>
1. Head	6. Eyes	11. Arm	16. Other	
2. Face	7. Neck	12. Hand		
3. Jaws	8. Back	13. Pelvis	_____	
4. Ears	9. Collarbone	14. Leg	_____	
5. Nose	10. Trunk	15. Foot	_____	

CAUSE OF ACCIDENT <i>(Please detail)</i>	<input type="checkbox"/>

PLACE OF INCIDENT <i>(Please detail)</i>	<input type="checkbox"/>

TREATMENT OF INJURY – <i>(Please detail)</i> 1. First Aid 2. Ambulance called 3. Admitted to hospital 4. None required

Signed:	Date:	School:
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INCIDENT REPORT FORM

Date :

Round :

Sport :

Event :

Reporting School :

- ☐ Beaconhills Berwick
☐ Gippsland Grammar
☐ St Paul's Warragul

- ☐ Beaconhills Pakenham
☐ Newhaven College
☐ St Paul's Traralgon

REPORT OF INCIDENT: *please detail*

Written By:

Position:

Signature:

This form should be completed by the Team Coach of the School lodging the complaint.

The schools Sport Co coordinator emails this form to the secretary of SEISA by 3pm on the following Friday after the event day.

The Secretary will then forward the form Principals of Schools involved.

The issue is dealt with by the schools, with a confirmation of outcome sent to the SEISA Secretary.

Outcome is noted and filed with reports.